

EXBOURNE WITH JACOBSTOWE PARISH COUNCIL

Zena Tett: Bouchland Farm, Burrington, Umberleigh, Devon EX37 9NF
Telephone: 07711 255525 Email: exbournewithjacobstowepc@gmail.com

Minutes of a Remote Meeting held via video conference on Tuesday 29th September 2020 at 8:00pm

Councillors Present: Steve Blakeman (Chair), Dave Stuart and Adam Hedley

Absent: Councillors Lawson, Cobb and Guy

In Attendance: Zena Tett (Clerk) and 1 member of the public

61. Welcome Address

Cllr Blakeman (Chairman) of the Parish Council, welcomed everyone to this remote meeting.

62. Apologies for this Meeting

Cllr Ian St John gave his apologies for this meeting.

63. Minutes of the Last Meeting

The minutes of the remote meeting held on 25th August were agreed as true a copy. Proposed by Cllr Hedley, seconded by Cllr Stuart. These minutes will be signed at the next meeting to be held in the Village Hall.

64. Declarations of Interest

There were none at this time.

65. Public Speaking Time

65.1 Concern was raised that the notice board near the Village Hall moved when opening the door. Cllr Blakeman offered to inspect.

66. Borough Councillor Report

Borough Councillor Lois Samuel was not present.

67. Matters Arising

67.1 Maintenance of Parish Assets

At a previous meeting it had been reported that the VAS (Vehicle Activated Sign) located at the end of the village was not working. The Clerk had been notified by the Highways Officer that a visit has been requested to put this right. It was noted that the sign was still not fixed and the Clerk was asked to chase Highways.

Action Clerk

67.2 P3: Request for Funds

At a previous meeting, the Parish Paths Partnership Co-ordinator for Exbourne and Jacobstowe requested a contribution towards stoning the green lane/bridleway between Woodhall and Monkokehampton. The Clerk confirmed the Parish Council was still awaiting information from the P3 Co-ordinator so this item was deferred to the next meeting.

67.3 Air Ambulance Planning Application

At the last meeting Cllr Blakeman confirmed that the application had been approved by the Local Authority, however, he had some concerns with a condition which states members of the public can only use the emergency light and car park for emergency services. Cllr Blakeman contacted the planning department for further clarification and they asked us to make an application stating that the lights will only be used for the Devon Air Ambulance. **Action Cllr Blakeman**

67.4 Letter from Parishioner Regarding Bike Track

The Parish Council have previously received a request regarding a skateboard track in the village of Exbourne as requested by a resident. The Clerk had received an email from the resident and they have promised to come back with the result of their survey as soon as it is complete. Item remains open

68. New Items

68.1 Road Signage

Cllr Stuart had been approached by a resident about the For Sale sign that had been erected recently by Wood Close. This item was discussed and it was decided that if any parishioners were concerned about the sign they should contact the local planning authority who have authority regarding such signs. Item closed.

68.2 AECOM Report

A resident of Exbourne has asked for their property to be removed from the report. After some discussion Cllr Blakeman proposed that all assessed sites should remain within the report. The sites put forward by the NPG have been assessed by independent professionals to provide objective evidence for the neighbourhood plan. It would set an unwelcome precedent at this late stage if the report had to be redrafted in order to remove a site. Other land owners could then request other sites be removed from the report at any stage. This was seconded by Cllr Stuart, all in favour. **Action Clerk**

68.3 Website Accessibility

The Clerk explained that the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 requires local councils to ensure reasonable adjustments are made to websites so they are accessible to people with various disabilities. These include:

- Impaired vision
- Motor difficulties
- Cognitive impairments or learning disabilities
- Deafness or impaired hearing

From 23 September 2020 all local council websites should be complying with these regulations. The Clerk was asked to contact the Parish Council's internet provider, Hugo Fox, to investigate further. **Action Clerk**

69. **Planning**

69.1 023238 Alleged unauthorised change of use from lay by to use as caravan site at Holebrook Cross, Exbourne. To record it was found that the breach of planning control had ceased and the case is now closed as the caravan has left the lay by.

69.2 Additional Applications: there were none.

70. **Clerks Report**

70.1 Correspondence

Apart from the usual bulletins which have not been listed, the items below had been circulated prior to this meeting and were noted/reviewed:

70.1.1 Jan Goffey: Planning for the Future

70.1.2 Okehampton District Community Transport Group: Request for Funds – Cllr Blakeman proposed the Parish Council donates £100, this was seconded by Cllr Hedley, all in favour. **Action Clerk**

70.1.3 Kier: Notification of Road Closure LM501 NC8474239

70.1.4 Highways: Temporary restriction of traffic from High Street, Exbourne

71. **Councillor's Reports and Items for Future Agenda:** There were none.

72. **Finance**

72.1 The following payments were proposed by Cllr Blakeman, seconded by Cllr Stuart, all in favour. **Action Clerk**

72.1.1 Clerks Expenses	£26.20
72.1.2 Clerks Salary	£729.33
72.1.3 NPG Zoom Monthly Subscription: Cllr Hedley	£14.39
72.1.4 Okehampton District Community Transport Group	£100.00

72.2 Bank Balance

The balance in the account as of 15th September 2020 was £14,325.75. There are outstanding payments which amount to £1,622.83 which gives a total of £12,702.92 once these payments have gone through.

73. **Date of Next Meeting**

The next meeting of the Parish Council will be held on Tuesday 27th October 2020 at 8pm which will take place remotely.

With no further business, the meeting closed at 8:50pm

SIGNED AS A TRUE RECORD: (Chair)

NAME:Cllr. S. Blakeman..... DATE: