

Exbourne with Jacobstowe Parish Council.

Clerk: Miss Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF

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Notice is hereby given that a meeting of the Parish Council will take place on Tuesday 27th July 2021 7.30pm at Exbourne Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public & press are welcome to attend.

Covid-19 Safety Protocol:

- Please do not attend if you are showing symptoms of Covid-19 or have been told to self-isolate.
- Please use the hand sanitiser provided when entering & exiting the building.
- All members of the public are asked to remain seated while attending the meeting.
- Cllrs will be able to enter from 7.05pm with the public being admitted from 7.20pm.

Please note that an audio recording of the meeting will be taken from item 1.7.21 onwards by the Clerk to aid in the preparation of Minutes.
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AGENDA

1.7.21: Welcome.

Chair to open the meeting and inform the meeting that an audio recording is now in progress to aid in the preparation of Minutes.

2.7.21: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.7.21: Minutes of the Last Meeting. (Draft Minutes can be found on the website).

Cllrs to consider the approval of Minutes of the meeting held on Tuesday 29th June 2021.

4.7.21: Declarations of Interest.

Councillors are invited to declare any interests they may have in any items to be considered at this meeting, including the nature of the interest. They are also reminded to consider whether in the light of recent activities any items within their Register of Interests should be updated.

5.7.21: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over. Members of the public may not speak during other agenda items unless invited to do so at the Chair's discretion.

6.7.21: To receive report from County & Borough Cllrs.

- a) County Cllr James McInnes
- b) Borough Cllrs Lois Samuel & Barry Ratcliffe

7.7.21: Council Policies & Documents (Chair/Clerk)

To consider the draft policies for approval & ratification which are available on the website.

- a) EJPC 014 Council Risk Assessment V1.0
- b) EJPC 015 Data Protection Policy V1.0
- c) EJPC 016 Training Policy V1.0

8.7.21: Planning.

- a) New Planning Applications:

- i. 2738/21/HHO Householder application for remedial works, installation of ridge beams and strengthened rafters, re-thatching, chimney stack and re-plastering walls at Lower Narracott, Exbourne EX20 3QX (click on the application to view planning documents)
- ii. 2740/21/LBC Listed Building consent for remedial works, installation of ridge beams and strengthened rafters, re-thatching, chimney stack and re-plastering walls at Lower Narracott, Exbourne EX20 3QX (click on the application to view planning documents)

- b) Other Planning matters, for information only:

9.7.21: Current & New Business.

a) Neighbourhood Plan -Update (Cllrs Hedley & Stuart)

b) Highways Additional funding for Parish and Town Councils (Cllr St. John)

“To provide further support to our local communities an additional £100,000.00 fund, for Town and Parish Councils, will be available in 2021/22. The fund is for projects/works that will enhance the public realm, which includes the repair and refurbishment of highway street furniture, such as lighting column, finger posts, seats and bollards. This funding is in addition to our existing Highway Maintenance Community Enhancement Fund which is available to support highway maintenance works and projects. The funding can be accessed through our [Highway Maintenance Community Enhancement Fund \(HMCEF\) application process](#)”

c) Update on Banking situation (Cllr Stuart / Clerk)

d) Discussion on continuation of P3 partnership Contract (Chair)

e) Queens Green Canopy Scheme (tree planting for the Jubilee) (Chair/Clerk)

Sunday 6th February 2022 will see the seventieth anniversary of The Queen’s Accession, marking the first Platinum Jubilee in the long history of British monarchs.

The Queen’s Green Canopy is a nationwide tree planting initiative created to mark the Platinum Jubilee by inviting people to ‘Plant a Tree for the Jubilee’. Anyone can participate in the initiative including community organisations, school, parish councils, town councils, parish meetings, businesses and individuals. Everyone participating is being encouraged to plant trees from October 2021 when the tree planting season begins, through to the end of the Jubilee year in 2022.

With a focus on sustainable planting, the Queen’s Green Canopy will encourage the planting of trees to create a legacy in honour of The Queen’s leadership, benefiting future generations.

Participants are encouraged to learn about the best way to plant a tree so that they can survive and flourish. Planting during the official planting season, October to March, is recommended and participants could use this summer to plan their Jubilee tree planting projects to be ready for October.

From October, all planting projects can be uploaded onto an interactive map on to the new [Queen’s Green Canopy website](#) so that everyone can share and inspire others, as well as creating a green canopy of projects to cover the country.

f) Consideration of purchase of Poppy wreaths (Chair / Clerk)

11.7.21: Clerks Reports – to include:

a) Approval of Overtime as presented at the meeting.

b) Update on arrangement for Planning Officers attendance at August meeting.

c) Reminder: Clerks Annual Leave 2nd to 15th August inclusive.

12.7.21: Finance (Clerk)

a) To consider financial schedule as presented by the Clerk at the meeting.

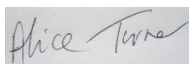
b) To receive 1st Quarter budget report ([available on the Website](#))

13.7.21: Cllrs Reports (for information only) & Items for future agendas.

Councillors are reminded that this is not an opportunity for debate or decision making.

14.7.21: Confirmation of meeting date:

The next meeting will be held on Tuesday 31st August 2021 in Exbourne Village Hall.



Alice Turner – Proper Officer

Publication Date: 21st July 2021

[The supporting documents can be found on the website](#) or by [contacting the Clerk.](#)