

Exbourne with Jacobstowe Parish Council.

Clerk: Miss Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF

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Notice is hereby given that a meeting of the Parish Council will take place on Tuesday 25th January 2022 7.30pm at Exbourne Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please do not attend if you are showing symptoms of Covid-19 or have been told to self-isolate.
- Please use the hand sanitiser provided when entering & exiting the building.
- All members of the public are asked to remain seated while attending the meeting.
- National Covid-19 Guidance can be found online at <https://www.gov.uk/coronavirus>

Please note that an audio recording will be taken from item 1.1.22 onwards by the Clerk.

AGENDA

1.1.22: Welcome.

Chair to open the meeting and inform the meeting that an audio recording is now in progress to aid in the preparation of Minutes, the recording is deleted once draft minutes are prepared.

2.1.22: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.1.22: Minutes of the Last Meeting. ([Draft Minutes can be found on the website](#)).

Cllrs to consider the approval of Minutes of the meeting held on Tuesday 30th November 2021.

4.1.22: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.1.22: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over. Members of the public may not speak during other agenda items unless invited to do so at the Chair's discretion.

Cllrs to note that this is not an opportunity to discuss items raised by the public.

6.1.22: To receive report from County & Borough Cllrs.

a) County Cllr James McInnes

b) Borough Cllrs Lois Samuel & Barry Ratcliffe

Update on arrangement of meeting with Planning & Conservation Officers.

7.1.22: Planning.

a) New Planning Applications: (click on the application details to view planning documents)

i. [4599/21/FUL Erection of a building for agricultural storage at Land at SX 617 103, Exbourne, EX20 3QU](#) – deadline 10th February – Consulted as a neighbouring Parish.

ii. [4609/21/VAR Application for variation of condition 2 \(approved plans\) of planning consent 3302/20/HHO at Ruddle House, Fore Street, Exbourne, EX20 3RU](#) – deadline 10th February.

iii. [0115/22/ARC Application for approval of details reserved by conditions 4.1, 5 and 7 of planning consent 2086/20/LBC at The Old Mill, Jacobstowe, EX20 3RE](#) – deadline 24th February

b) Other Planning matters, for information only unless listed on the agenda:

i. Acceptance of Cllr Brady's Draft Conservation Area Appraisal as a basis on which to seek adoption by the West Devon Borough Council in accordance with the current

Plymouth and South West Devon Supplementary Planning Document Paras 4.123, & 17.1 to 17.6. (Chair)

- ii. **Planning: Replacement Garage adjacent to rear of the Old Bakery and currently understood to be used in conjunction with Hayfield House. (Cllr Brady)**
- iii. **Risk of deterioration of the roadside (west) wall of The Church House ruin, due to growth of ash trees immediately behind. (Cllr Brady)**
- iv. **Planning Enforcement Case 024918 - Clifton View (Adjacent to Wood Close), Exbourne. (Clerk)**

Alleged Breach of 2263/17/ARM - Fencing Instead of Hedging at Clifton View, High Street, Exbourne, Devon, EX20 3SA. The enforcement team have been to the site and met with the developer, most actions are allowed under permitted developments, the fences erected to either side of no.9 to have been erected where a Devon hedge bank should have been created. After meeting with the developer and bringing the matter to the attention of the prospective purchaser, these have now been removed and the landscaping plan complied with. As such the enforcement team are satisfied and have closed the case.

8.1.22: Current & New Business.

- a) **Neighbourhood Plan -Update and discussion representation on the group (Cllr Hedley)**
Cllrs to agree on a representative from the Council to act as a liaison with the Neighbourhood Planning Group.
- b) **DAAT Night landing site (Chair)**
Following presentation of the [DAAT report](#) at the November meeting Cllr to discuss revised plan for the Site, and potential for project viability.
- c) **Arrangements to celebrate the Platinum Jubilee of H.M. The Queen (Cllr Brady)**
The Bank holiday is Thursday 2nd June & Friday 3rd June and national celebrations will also run over the weekend of the 4th & 5th. I believe any arrangements should be co-ordinated between village organisations for events in Exbourne and/or Jacobstowe. The official plans for the jubilee can be found on www.royal.uk/platinum-jubilee-central-weekend other guidance can be found at www.platinumjubilee.gov.uk/
- d) **Consideration of Clerks attendance at SLCC Practitioners conference 15th to 17th February 2022 and for the Council to pay ¼ of cost which will be £18.75 (£22.50 Inc. VAT) (Chair)**
- e) **Discussion on Guest Speaker for Annual Parish Meeting, Cllrs to also agree on possible date for meeting. (Chair)**
- f) **To Consider Annual Planner January 2022 to April 2023 ([available on the website](#)) (Clerk)**

9.1.22: Clerks Reports – to include:

- a) **Approval of Overtime as presented at the meeting.**
- b) **Notice of discussion on change to Council Policy reviews at February meeting.**
- c) **Finance Group to carry out Review of effectiveness of Internal Audit for consideration at the February meeting.**

10.1.22: Finance (Clerk)

- a) **To consider financial schedule as presented by the Clerk at the meeting.**
- b) **To receive the 3rd Quarter budget report 2021-2022 ([available on the website](#))**
- c) **To consider the 2nd draft 2022-2023 budget ([available on the website](#))**

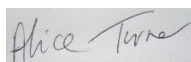
Reminder to Cllrs that the final budget and precept request must be resolved at this Meeting.

11.1.22: Cllrs Reports (for information only) & Items for future agendas.

Councillors are reminded that this is not an opportunity for debate or decision making.

12.1.22: Confirmation of date, location and time of next meeting (Chair):

Tuesday 22nd February 2022 7.30pm in Jacobstowe Church.



Alice Turner – Proper Officer

Publication Date: 20th January 2022