

Exbourne with Jacobstowe Parish Council.

Clerk: Miss Alice Turner, Rowans, Kings Farm Lane, Winkleigh, EX19 8HF

ExbournewithJacobstowepc@gmail.com / 01837 83484 / www.exbournewithjacobstowepc.org.uk

Notice is hereby given that a meeting of the Parish Council will take place on Tuesday 22nd February 2022 7.30pm at Jacobstowe Church.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

Covid-19 Safety Protocol:

- Please do not attend if you are showing symptoms of Covid-19 or have been told to self-isolate.
- Please use the hand sanitiser provided when entering & exiting the building.
- All members of the public are asked to remain seated while attending the meeting.
- National Covid-19 Guidance can be found online at <https://www.gov.uk/coronavirus>

Please note that an audio recording will be taken from item 1.2.22 onwards by the Clerk.

AGENDA

1.2.22: Welcome.

Chair to open the meeting and inform the meeting that an audio recording is now in progress to aid in the preparation of Minutes, the recording is deleted once draft minutes are prepared.

2.2.22: Apologies for absence.

Resolution required to approve apologies (with reasons) made to the Clerk prior to the meeting.

3.2.22: Minutes of the Last Meeting. ([Draft Minutes can be found on the website](#)).

Cllrs to consider the approval of Minutes of the meeting held on Tuesday 25th January 2022.

4.2.22: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.2.22: Public Speaking Time (max. 10 minutes).

Members of the public are invited to speak on issues on this Agenda, raise issues for future consideration, or other matters which the council has some control over. Members of the public may not speak during other agenda items unless invited to do so at the Chair's discretion.

Cllrs to note that this is not an opportunity to discuss items raised by the public.

6.2.22: To receive report from County & Borough Cllrs.

- a) County Cllr James McInnes
- b) Borough Cllrs Lois Samuel & Barry Ratcliffe

7.2.22: Planning.

- a) New Planning Applications: (click on the application details to view documents) (Chair)
 - i. [0286/22/VAR Application for variation of condition 2 \(approved plans\) of planning consent 3672/21/HHO at Jubilee Cottage, Duck Lane, Exbourne, EX20 3RX](#) – Deadline 17th March 2022.
 - ii. [0236/22/FUL Application for consent to fit 18 photo-voltaic panels onto roof of outbuilding together with associated electronic management equipment and connection via cable to electricity consumer unit in main house. At Glebe House Exbourne, EX20 3RD](#) – Deadline 17th March 2022.
 - iii. [0237/22/LBC Listed Building Consent to fit 18 photo-voltaic panels onto roof of outbuilding together with associated electronic management equipment and connection via cable to electricity consumer unit in main house at Glebe House Exbourne, EX20 3RD](#) – Deadline 17th March 2022.

- iv. [0371/22/TCA G1: Ash - Section fell all stems to a 5m monolith. Trees suffering with advanced symptoms of ash dieback and overhanging neighbouring garden at Town Living Farm, Exbourne, EX20 3RX – Deadline 1st March](#)
- b) Other Planning matters, for information only unless listed on the agenda:
 - i. Planning Enforcement Case 024918 - Cliston View (Adjacent to Wood Close), Exbourne. Cllrs to review draft letter to Enforcement officer as circulated. (Cllr Brady)
 - ii. Discussion on addresses for planning applications. (Cllr Brady)
 - iii. Acceptance of Cllr Brady's Draft Conservation Area Appraisal as a basis on which to seek adoption by the West Devon Borough Council in accordance with the current Plymouth and South West Devon Supplementary Planning Document Paras 4.123, & 17.1 to 17.6. - Deferred from January meeting to allow the monitoring officer to be consulted. (Chair)
 - iv. Discussion on addresses for planning applications. (Cllr Brady)

8.2.22: Current & New Business.

- a) Neighbourhood Plan -Update and discussion representation on the group (Clerk)
Cllrs to agree on a representative from the Council to act as a liaison with the Neighbourhood Planning Group.
- b) Arrangements to celebrate the Platinum Jubilee of H.M. The Queen (Cllr Brady)
The Bank holiday is Thursday 2nd June & Friday 3rd June and national celebrations will also run over the weekend of the 4th & 5th. Cllrs to receive update on arrangements from working group. The official plans for the jubilee can be found on www.royal.uk/platinum-jubilee-central-weekend other guidance can be found at www.platinumjubilee.gov.uk/
- c) Footpaths - discussion on registration and maintenance including footpath from Jacobstowe Church to Exbourne (Cllrs Lawson & Brady)
- d) Consideration to amend frequency of Council Policies reviews as presented at the meeting (Clerk)
- e) Great British Spring Clean 2022 – [Cllrs to discuss participation in the scheme 25th March to 10th April 2022](#) (Chair)

9.2.22: Clerks Reports – to include:

- a) Approval of Overtime as presented at the meeting.
- b) Clerk & Cllr Stuart to carry out Review of effectiveness of Internal Audit for consideration at the March meeting.
- c) To receive information on Project Wingspan via OPPC.
During 2022, Wildlife Crime Officers and the Rural Affairs Team in Devon and Cornwall Police will be promoting Project Wingspan.
Project Wingspan is a force-wide campaign to highlight the national wildlife crime priorities by working with partners to raise public awareness and to prevent wildlife crime across Devon and Cornwall. Please read [the PDF outlining the principles of the project](#) and [the letter to Parish Councils explaining more](#).
- d) Digital Inclusion Survey – Request for Cllr and public to complete.
- e) Reminder that the Clerk will be on Annual leave from the 28th February for 1 week.

10.2.22: Finance (Clerk)

- a) To consider financial schedule as presented by the Clerk at the meeting.

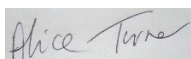
11.2.22: Cllrs Reports (for information only) & Items for future agendas.

Councillors are reminded that this is not an opportunity for debate or decision making.

12.2.22: Confirmation of date, location and time of next meeting (Chair):

Tuesday 29th March 2022 7.30pm in Exbourne Village Hall.

Please note that any changes to meeting dates or venue will be posted on the Website.



Alice Turner – Clerk/Proper Officer

Publication Date: 14th February 2022