



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on Wednesday 13th January 2021 at 7:30 pm via Zoom

Members present: Adam Hedley (AH) – Project Leader, Barry Ratcliffe (BR) – Meeting Chair, David Holwill ('DH'), Sally Hordern (SH), Nicholas Kenealy (NK), Sally Kenealy (SK), Gaye Langham (GL), David Stuart (DSt).

In attendance: One member of the public was present.

1. Welcome

BR welcomed everyone to the meeting.

2. Apologies for absence

Kirk England, Tim Hawkins.

3. Minutes of the last meeting

Minutes of the meeting on 9th December 2020 agreed as an accurate record (GL proposed, SH seconded, all in favour).

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.

5. Public speaking time

Nothing raised.

6. Matters arising

6.1 Housing – to further discuss the community consultation process – Site information, survey queries, format, timing etc.

DCT discussions - GL wished to continue with the preparatory work with DCT. Their initial feedback suggests the Group needs to assemble more information on the sites. AH thought this might require the results of WDBC's viability study (see further below) and perhaps landowner consultation. It was agreed that these matters would be raised with DCT during the call with them on 19 January.

Timing of Consultation - Given the delay with WDBC undertaking their viability study and potential landowner consultation, it was felt a possibly more realistic date for the community consultation on sites would be around June 2021 rather than March. DSt will update his timeline to reflect this.

Site Information Pro Forma - It was agreed that there should be a common format. GL agreed to produce a sample for site B. Comments to be made by the Group to GL by Sunday 17 January so as to send to DCT in advance of the call on 19 January at 2 p.m.

6.2 Housing – Quantum of development for allocation

AH had sought confirmation from Duncan Smith (WDBC) that development-led proposals of 5 or more dwellings, which have been given planning permission since end March 2017 and where building work has commenced on site, would count towards the 'Indicative Figure' of housing that Exbourne was expected to accommodate. Duncan Smith wrote '...In essence providing that permission were consented post 31 March 2017 it would be counted towards the indicative housing number, so it doesn't need to be allocated within the N[eighbourhood] P[lan] to be recognized'.

Therefore, it appears on present information (taking into account Wood Close and Meadows Edge) that the residual requirement in the Plan would be for between 12 and 16 dwellings. The consultation on sites will need to need to reflect this.

6.3 Housing - WDBC viability study of AECOM Assessments

AH has had no response from WDBC since before Christmas. There was a feeling that the success of the Neighbourhood Plan could be jeopardized by the delay. There is an urgency in establishing the views of WDBC so as to give the community the information it needs to make a proper judgment and not delay Consultation further. It was decided that, if there is no response from WDBC by 15 January, a letter, signed by the Chair of the Parish Council, will be sent to the appropriate officer at WDBC, asking for action to be taken. BR will hold a watching brief over progress.

7. **Any other business and future agenda items**

DSt has had no comments regarding his latest timeline.

8. **Date of next meeting**

Wednesday 27 January 2021, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP, OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT ADAM HEDLEY ON 851648