



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on Wednesday 31st March 2021 at 7:30 pm via Zoom

Members present: Barry Ratcliffe (BR) – Meeting Chair, Adam Hedley (AH) – Project Leader, Sally Hordern (SH), Nicholas Kenealy (NK), Sally Kenealy (SK), Gaye Langham (GL), David Stuart (DSt).

In attendance: No members of the public were present.

1. Welcome

AH welcomed everyone to the meeting.

2. Apologies for absence

David Holwill, Tim Hawkins.

3. Minutes of the last meeting

The minutes of the meeting of 10 March were agreed as an accurate record (SH proposed, DSt seconded, all in favour).

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.

5. Public speaking time

No members of the public were present.

6. Matters arising

6.1 Housing – Update of status of WDBC's infrastructure study

Nothing had been heard from WDBC. BR will raise the Group's concern.

6.2 Housing – update on the preparation for the community consultation process

GL had provided further information regarding the consultation process:

- The questionnaire site would be 'live' from 12 April to 3 May. An entry would go in the Okehampton Times of 8 April.
- The survey information encourages ONE questionnaire to be completed per household as per advice from DCT.
- However, alternatives are available for those without access to a computer, or where household cannot agree, or where a paper copy is requested. SH to be the contact point.

The logistics of delivering paper copies and fliers was also considered.

AH has advised the owners of the amber sites of the consultation process. One has replied so far.

DS reported the position on cost and delivery of banners.

6.3 Regulation 14 preparation – to discuss Plan status and areas for further work

GL suggested that, rather than specific topics for consideration being allocated to individual Group members, a better answer would be for the Group as a whole to address each topic in turn.

AH suggested the first topic to be dealt with in this way should be 'Community, facilities and wellbeing'. This was agreed with a report back date of 4 weeks (the next meeting). SH has already begun work on this topic - she will share her research with the Group.

BR mentioned that there are 27 neighbourhood plans under way in South Hams and West Devon. It was agreed that Group members would look at them for comparative purposes.

7. New items

7.1 Housing numbers – to discuss whether WDBC will amend Indicative Figures given CPRE publication and other evidence

SH pointed to the likely impact of the pandemic on provision and possible siting of new dwellings: it is likely to unlock a whole tranche of hitherto retail and commercial property for residential occupation. Surely focus should be given to this area before building on green field sites? BR agreed to talk to WDBC.

8. Any other business and future agenda items

SH proposed a vote of thanks to GL for taking on and organising the consultation process. All agreed.

9. Date of next meeting

Wednesday 28 April 2021, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP, OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT ADAM HEDLEY ON 851648