



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on Wednesday 12th May 2021 at 7:30 pm via Zoom

Members present: Barry Ratcliffe (BR) – Meeting Chair, Adam Hedley (AH) – Project Leader, Kirk England ('KE'), David Holwill ('DH'), Sally Hordern (SH), Nicholas Kenealy (NK), Sally Kenealy (SK), Gaye Langham (GL), David Stuart (DSt).

In attendance: No members of the public were present.

1. Welcome

AH welcomed everyone to the meeting.

2. Apologies for absence

Tim Hawkins.

3. Minutes of the last meeting

Para 6.1 ('Housing – Update of status of WDBC's infrastructure study') - in the 4th sentence 2nd sub-paragraph, the word 'specialist' to be omitted. Subject to that, the minutes of the meeting on 28 April were agreed as an accurate record (GL proposed, SH seconded; all in favour).

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.

5. Public speaking time

No members of the public were present.

6. Matters arising

6.1 Community, Facilities and Wellbeing – to discuss policies and supporting text to be included in the Plan under this subject.

AH referred the Group to his initial drafts of 2017 & 2019 which set out a structured framework to be fleshed out.

SH will circulate a further draft on the subject adding something more on the Wellbeing and Health dimensions.

There had been lifestyle changes since the community consultation in 2017 (such as growing awareness of the impact of climate change, renewables, pollution, Government policy on carbon emissions, post-Covid societal and work changes etc.). These needed to be considered and, where appropriate, addressed in the final draft.

There was no prescriptive format for writing up an NP. What was essential was a clear linkage between an evidence base, the aims/objectives and the policies to implement them.

7. New items

7.1 NP Delivery – to discuss the next phase of the NP and how it can be delivered in the context of the resources available.

The next phase is preparing and delivering on Regulation 14 (pre submission consultation and publicity);– the current aim is end November 2021.

NK had sent a note to the Group. His concern was that, since people's circumstances change with the passage of time, the Group should consider and, if need, address the balance between continuing resources available and the current timetable.

Various proposals were suggested – for example using special knowledge available in the community apart from Group members. Members will explore this.

AH indicated that he was no longer able to give the time needed to adequately carry out the role of Project Leader. He could continue to attend meetings, share know-how and help transition the role.

GL will circulate a list of the sorts of overarching themes which the NP might address and their current status. NK will provide GL with more detail as to how other groups have looked at housing design, development and especially the issue of Affordable Housing.

8. Any other business and future agenda items

GL gave a brief update on the position with DCT. They had begun processing returned questionnaires on 10 May.

9. Date of next meeting

Wednesday 26 May 2021, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP, OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT ADAM HEDLEY ON 851648