



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on Wednesday 26th May 2021 at 7:30 pm via Zoom

Members present: Barry Ratcliffe (BR) – Meeting Chair, Adam Hedley (AH) – Project Leader, Kirk England ('KE'), Sally Hordern (SH), Nicholas Kenealy (NK), Sally Kenealy (SK), Gaye Langham (GL), David Stuart (DSt).

In attendance: Alice Turner, Parish Clerk

1. Welcome

AH welcomed everyone to the meeting.

2. Apologies for absence

David Holwill, Tim Hawkins.

3. Minutes of the last meeting

The minutes of the meeting on 12 May 2021 were agreed as an accurate record (GL proposed, SH seconded; all in favour).

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.

5. Public speaking time

No members of the public wished to speak.

6. Matters arising

6.3 Regulation 14 preparation – to discuss Plan status, areas for further work and resource allocation

AH moved to deal with this item first. AH introduced Alice Turner – Clerk of Exbourne and Jacobstowe Parish Council, member of Winkleigh Parish Council and Winkleigh Neighbourhood Plan Group. The group discussed what support Alice may be able to offer the NPG to help complete the Plan and the potential funding for that. DS agreed to draw up a draft budget. The group voted for GL to become the Coordinator of the draft Plan.

6.1 Housing – update of status of WDBC's infrastructure study

It was agreed that SK/NK will contact Isabelle Blake at WDBC to chase progress on the infrastructure study.

6.2 Community, Facilities, and Wellbeing – to discuss policies and supporting text to be included in the Plan under this subject.

AH/GL updated the group on the writing of this section of the draft plan. The group agreed to do further research into how other groups had dealt with policy around footpaths and climate change. GL also agreed

to circulate the policy sections she had completed so far on the Natural Environment section of the draft plan.

7. New items

7.1 Housing – to discuss the format of DCT’s report on the community consultation process

The group discussed the format of the DCT report. It was agreed that, in addition to the four sections of data already suggested for inclusion, that the number – or range of numbers - of houses that people suggested for each site, should be included also.

8. Any other business and future agenda items

AH discussed his intention to potentially leave the NPG by the end of the year. DS suggested he could take on the NPG Project Leader role. It was agreed that AH and DS would update at the next meeting on the transition. The group supported this.

GL updated that she had contacted Graham Lawrence at WDBC but hadn’t had a response. It was agreed that BR would chase.

9. Date of next meeting

Wednesday 16 June 2021, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP, OR MAKING A CONTRIBUTION TO THE GROUP’S WORK, THEN PLEASE CONTACT ADAM HEDLEY ON 851648