



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on Thursday 30th September 2021 at 7:30 pm via Zoom

Members present: Barry Ratcliffe (BR) – Meeting Chair, Adam Hedley (AH) – Project Leader, Sally Hordern (SH), Nicholas Kenealy (NK), Sally Kenealy (SK), Gaye Langham (GL), David Stuart (DSt).

In attendance: Alice Turner ('AT'), Parish Clerk

1. Welcome

AH welcomed everyone to the meeting.

2. Apologies for absence

Kirk England.

3. Minutes of the last meeting

The minutes of the meeting on 26 August 2021 were agreed as an accurate record (GL proposed, SH seconded, all in favour).

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.

5. Public speaking time

No members of the public wished to speak.

6. Matters arising

6.1 Housing – update of status of WDBC's infrastructure study

The Group had received WDBC's comments as requested on sites B, F & M. No significant constraints were identified, other than in relation to Site B, where it was noted that developing it in its entirety would have a significant impact on the character and appearance of the village and would also likely have wider landscape implications. Site F and M were considered to show greater potential subject to consideration of detailed design matters, relevant surveys etc.

NK noted that all 3 sites are likely to be considered in the 'countryside' and policies TTV 26 & 27 of the Joint Local Plan will apply. They all contain Grade 2 agricultural land. There is one specific question regarding Site F on which NK has gone back to WDBC.

6.2 Housing – to discuss landowner consultation and next steps in developing site allocation policies

The first stage is to decide the profile of dwellings acceptable. This was discussed.

The Group considered that, based on its Housing Needs Assessment and WDBC's lists, the 'affordable housing need' in Exbourne is in the region of 4-5 dwellings and the AECOM Report should be used for an appropriate housing profile.

SH will begin drafting a site allocation policy based on this.

6.3 Regulation 14 preparation – to discuss Plan status, areas for further work and resource allocation

GL confirmed that she was content to carry on as coordinator and would send AT a first tranche draft in the next few days.

7. New items

7.1 Finance – to discuss budget and funding

7.1.1 Locality

AH said that £3,043.11 of the £10k 'basic' Locality grant for neighbourhood plans could still be applied for. He also explained there was now an additional grant of £8k available for Neighbourhood Plans that allocate housing sites.

7.1.2 Delivery costs of Reg 14

DSt will circulate spreadsheet shortly.

8. Any other business and future agenda items

Nothing was raised.

9. Date of next meeting

Thursday 28 October 2021, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP, OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT ADAM HEDLEY ON 851648