



EXBOURNE

Neighbourhood Plan



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on

Thursday 21st April 2022 at 7:30 pm via Zoom

Members present: Barry Ratcliffe (BR) – Meeting Chair, Adam Hedley (AH) –, Sally Hordern (SH), Nicholas Kenealy (NK), Gaye Langham (GL), Project Leader

In attendance: Alice Turner ('AT'), Parish Clerk, Steve Blakeman (SB), Chair Parish Council, Duncan Smith (DS), WDBC Neighbourhood Planning Officer

1. Welcome

BR welcomed everyone to the meeting.

2. Apologies for absence

None received

3. Minutes of the last meeting

The minutes of the meeting on 24th March 2022 were agreed as an accurate record subject to one amendment, namely to delete Sally Kenealy from those present.

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.
None notified

5. Public speaking time

No members of the public present

6. Matters arising

6.1. Landscape Assessment: DS provided information on the issues surrounding landscape assessment i.e. that the group could wait until a draft plan was ready for submission at Reg 14 stage OR the group could seek a landscape assessment prior to a Reg 14 submission. A formal proposal was made by GL that, 'the NPG would seek a landscape assessment on Site F and apply for any appropriate funding if it was necessary'. The group voted unanimously in favour of this proposal.

The question of funding was discussed. DS informed the group that any funding would have to come out of the Locality budget. AH said the group had spent approximately half of its budget. DS stated that the cost of a landscape assessment would be in the region of £2000 at most. AT stated that the Parish Council had provided £1000.00 for the NPG and that a further £350.00 was available.

6.2 Site Assessment: NK gave an update on the progress of his work on the issue of site assessment and whilst much has been completed there is still more work to be done. Discussion of highways issues involved with Site F. AH agreed he would contact Highways Officer, Phil Townsend and, following advice from DS would seek further information in writing.

6.3. Web Site: AT confirmed that she hoped to complete the transition to the Parish Council web address so that agendas and minutes could be accessed.

7. New items

7.1 GL stated that she needed to lighten her load for a few months. AT agreed to prepare the agenda if members sent her their items and it would be loaded onto the web site together with minutes. SH agreed to prepare minutes for the notice boards.

7.2 Discussion on how to encourage other members of the community to become involved with the NPG work.

8. Any other business and future agenda items Nothing was raised.

9. Date of next meeting

Thursday 9th June 2022, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP, OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT