



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on Wednesday 9th September 2020 at 7:30 pm via Zoom

Members present: Adam Hedley (AH) – Project Leader, Barry Ratcliffe (BR) – Meeting Chair, Sally Hordern (SH), Sally Kenealy (SK), Gaye Langham (GL), David Holwill (DH), Tim Hawkins (TH).

In attendance: 2 members of the public.

1. Welcome

BR welcomed everyone to the meeting.

2. Apologies for absence

Kirk England and Dave Stuart

3. Minutes of the last meeting

The draft minutes of the NPG's meeting for 26 August 2020 were agreed as an accurate record

4. Declarations of interest

No members of the NPG declared an interest in matters to be discussed.

5. Public speaking time

There were 2 members of public in attendance, who did not wish to speak.

6. Matters arising

6.1 Housing

6.1.1 *To discuss any inaccuracies identified by the NPG that were not corrected in AECOM's final site options and assessment report*

AECOM's final site assessment report had not been amended for some of the factual corrections sent to them by the NPG. AH had prepared and circulated a list of the outstanding inaccuracies to the Group.

It was agreed that:

The list should be sent to AECOM to process the changes

6.1.2 *Email from owner of site J*

The owner of site J had emailed AH with comments on the AECOM report after the deadline set for landowner representations.

It was agreed that:

The email be forwarded to West Devon Borough Council (WDBC) on the basis that WDBC had not yet begun consideration of the AECOM report.

6.1.3 *Record of replies to AH's email of 13 August inviting landowners for comments on the AECOM report*

BR suggested that a record be made.

SK agreed to prepare the record to include in the minutes:

<u>Site</u>	<u>Date of representation</u>	<u>Site</u>	<u>Date of representation</u>
C/C2	23/8/20	L	2/8/20
D	1/8/20	M	13/8/20
H/I	13/8/20	O	21/8/20
J	7/9/20		

6.2 Natural Environment – to discuss whether to proceed with a Parish Green Infrastructure Study for Exbourne.

AH reminded the Group what such a study would cover and its relevance to the Neighbourhood Plan (NP). Consideration was then given to the timescale and the proportionality of cost and members' time involved in relation to the likely benefits to the NP or for wider use. It was considered that there was merit in going ahead, not least because any conclusions would benefit future generations and have value in informing the Parish and planners in the context of future developments in Exbourne.

GL proposed that the Green Infrastructure Report be commissioned *providing* the funding was separate from the general NP grant. SH seconded the proposal and a vote was taken which was carried unanimously.

It was agreed that:

AH should write to the putative consultants (Burton Reed) asking for (i) a formal quote of both the cost and their proposals and (ii) details of how to secure funding outside of the existing grant.

6.3 Contact with Parish Church and PCC (rewilding).

SH understood that re-wilding would be discussed at the next PCC meeting but the vicar thought that some members were not keen, so public consultation was now unlikely.

7. Any other business and future agenda items

7.1 Locality webinar on 'Affordable Housing'

This had been oversubscribed. Neither AH nor GL would be able to join but a recording might be available.

7.2 Natural environment policy

GL has received some further information. She will share this with SH.

8. Date of next meeting

Wednesday 30th September 2020, 7:30pm via Zoom.

**IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP,
OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT ADAM HEDLEY ON 851648**