

Exbourne with Jacobstowe Parish Council.

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Minutes of the Council meeting held on Tuesday 28th June 2022 7.30pm at Jacobstowe Church.

Cllrs Present: Steve Blakeman (Chair), Dave Stuart (Vice-Chair), Ulrik Lawson & Michael Brady.

Also in Attendance: Alice Turner (Parish Clerk) and 3 members of the public.

BUSINESS TRANSACTED.

1.6.22: Welcome.

The Chair opened the meeting and informed everyone that an audio recording of the meeting was in progress to aid in the preparation of Minutes, the recording will be deleted once the draft minutes are issued.

2.6.22 Co-option Vacancies (Chair)

Cllrs to consider candidates who have been confirmed as eligible to stand prior the Meeting. There is currently one vacancy for Exbourne Ward. No candidates came forward.

3.6.22 Apologies for absence:

Resolution to approve apologies (with reasons) made to the Clerk prior to the meeting. The Clerk reported that she had received apologies from Borough Cllr Ratcliffe. No other apologies were received.

4.6.22: Minutes of the Last Meeting. [Minutes available on the website.](#)

Cllrs to consider the approval of Minutes of the meeting held: Tuesday 26th April 2022 & Tuesday 31st May 2022 – Annual Council Meeting.

The Clerk apologised that due to being signed off work due to ill health the minutes of the meeting held 31st May 2022 were not ready for consideration, she reported they would be done as soon as possible and circulated for consideration at the next meeting.

[Cllr Stuart proposed that the Minutes of the meeting held Tuesday 26th April 2022 be approved and signed as a true and accurate record, seconded Cllr Blakeman. All in Favour – Motion Carried. \(RR2022/009\)](#)

5.6.22: Declarations of Interest.

Cllr Blakeman declared a Prejudicial Interest in item 13.6.22 a) ii) – agent

Cllr Brady declared a Prejudicial Interest in item 13.6.22 a) i) – public perception.

6.6.22: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

A member of the public reported that £1250 has been raised for the DAAT Night landing site.

A member of the public raised concerns of the safety of the shed at the playing field.

A member of the public reported that the school sports day and fete on the 12th of July.

The Chair thanked all the volunteers for the Jubilee celebrations in Exbourne, this was echoed by Cllrs.

A member of the public raised the weathervane and reported on the history regarding removal from the church tower. They agreed to send the Clerk the information.

A member of the public spoke on item 13.6.22 a) ii) & showed pictures of the existing site to Cllrs.

7.6.22: To receive reports from County Cllr. McInnes & Borough Cllrs Ratcliffe & Samuel.

No reports received.

8.6.22 Council Documents & Policies - Cllrs to consider/review the following policies:

a) [EJPC 008 Lone Worker Policy V1.0 R1](#)

[Cllr Stuart proposed that the Council approve EJPC 008 Lone Worker Policy V1.0 R1 without amendment, seconded Cllr Blakeman. All in Favour – Motion Carried. \(RR2022/010\)](#)

b) EJPC 010 Health & Safety Policy V1.0 R1

Cllr Stuart proposed that the Council approve EJPC 010 Health & Safety Policy V1.0 R1 without amendment, seconded Cllr Blakeman. All in Favour – Motion Carried. (RR2022/011)

13.6.22: Planning - Click on the application to view the planning documents. (Chair)

a) New Applications:

- i. **0980/22/FUL Dwelling with detached garage and associated landscaping, Land at SX 601 102 Garden near Town Living Cross, North Road, Exbourne, EX20 3RP – Deadline 21st July 2022.**

Cllr Brady left the room having declared a prejudicial interest.

Cllrs discussed the application and Cllr Blakeman proposed that the Council give a neutral view on application 0980/22/FUL and submit the following comments to WDBC: concerns about additional access onto this road and concerns about visibility, note that the Site was historically an orchard and that the Council believe that there are still fruit trees on site and concerns of loss of historic orchards in the village, seconded Cllr Lawson. All in Favour – Motion Carried. (RR2022/012)

Cllr Brady returned to the room.

- ii. **1511/22/HHO Householder application for removal of existing & construction of rear extension at Fern Villa, Duck Lane, Exbourne, EX20 3RX – Deadline 30/06/22**

Cllr Blakeman left the room and Cllr Stuart took the Chair

Cllrs discussed the application and Cllr Lawson proposed that the Council support application 1511/22/HHO and comment that the pitch of the roof should be in keeping with the style of the village, seconded Cllr Stuart. All in Favour – Motion Carried. (RR2022/013)

Cllr Blakeman returned to the room and retook the Chair.

- iii. **0006/22/FUL Change of use of land to provide an extension to existing Gypsy & Traveller site at Berrydown Farm, Exbourne, EX20 3QS – Adjoining Parish.**

Cllrs discussed the application Cllr Blakeman proposed that the Council give a neutral view on application 0006/22/FUL and comment that the Parish Council accept that sites need to be provided but feel that they would be preferable nearer to a settlement with facilities in line with the WDBC policy DEV13, seconded Cllr Lawson. 3 in Favour, 1 abstention – Motion Carried. (RR2022/014)

b) Other Planning matters, for information only unless listed on agenda:

For information: 3452/21/PDM (Planning Inspectorate APP/Q1153/W/21/3286610) Higher Narracott, EX20 3QX – DISMISSED.

14.6.22: Current & New Business.

a) Devon Airt Ambulance Night Landing Site – update on Meeting (Cllr Guy/Clerk)

Clerk updated the Council on the meeting and reported that the quotes are being revised in order to secure funding from the DAAT fund.

b) Discussion on location of Weathervane – Carried from May Meeting. (Chair)

Cllr Blakeman agreed to have a site meeting with the church wardens to discuss possible options and report back to the Council. Cllrs to look into possible options and discuss at next meeting.

15.6.22: Finance (Clerk) Documents available at the meeting.

a) To approve financial schedule of payments as presented at the meeting (see [Appendix A](#))

Cllr Blakeman proposed that the financial schedule of payments as presented be approved, seconded Cllr Stuart. All in Favour – Motion Carried. (RR2022/015)

16.6.22: Clerks Reports:

a) Update on request from the Village Hall Committee for DCC to install signage at both ends of Hayfield Road & Arrangements for site visit with DCC NHO.

The Clerk reported that a meeting has been arranged for Tuesday 5th July 2022 outside Exbourne Village Hall at 2pm.

b) **Reminder of meeting with Neighbourhood Plan Group on Wednesday 29th June at 7.30pm in Exbourne Village Hall.**

c) **Approval of Overtime as presented at the meeting – None presented.**

17.6.22 Cllr Reports & items for future agendas:

P3 footpath scheme – discussion on continuation of the scheme on next agenda. (Chair)

Road names on next agenda (Cllr Brady).

18.6.22: Confirmation of the next Council meeting:

The next meeting will be on Tuesday 26th July 2022 at 7.30pm at Exbourne Village Hall.

Please note that any changes to meeting dates or venue will be posted on the Website.

There being no further business the Chair closed the meeting at 9.07pm.

Appendix A: Financial Schedule as presented at the meeting.

Payments for authorisation (retrospective):

Payment Ref	Amount	Payee	Details	Power	Funding Source
PM23/011	£44.62	Alice Turner	Expenses (June 2022)	LGA 1972 S.111 & S.112	Staff Costs / Salary & Staff Costs/Office exp.
PM23/012	£187.25	Alice Turner	Salary (June 2022) Chq dated 7/7/22	LGA 1972 S.112	Staff Costs / Salary
TOTAL	£231.87				

Monies held as Reserves (after payments made): EMR = Earmarked Reserve

Amount	Details
£1,800.00	Election cost (Earmarked Reserve)
£1,500.00	Jacobstowe LEM/ Burial Ground (Earmarked Reserve)
£2,000.00	Maintenance Fund (Earmarked Reserve)
£1,000.00	Local Grants (Earmarked Reserve)
£50.00	IT Fund (Earmarked Reserve)
£3,000.00	General Reserve
£370.45	NP Fund (Earmarked Reserve)
£150.00	Training (Earmarked Reserve)
£139.30	Staff Costs (Earmarked Reserve)
£250.00	Lengthsman (Earmarked Reserve)
£10,259.75	TOTAL

Bank Situation:

Bank Total 15/06/2022	£15,335.37
Less Payments pending	£1,617.96
Plus receipts Received (if after Bank date)	£0.00
Less Money held as reserves	£10,259.75
Available Balance	£3,457.66

Signed: Steve Blakeman Date: 30th August 2022