EXBOURNE
Neighbourhood Plan

Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on

Thursday 26th January 2023 at 7:30 pm via Zoom

Members present: Barry Ratcliffe (BR) – Meeting Chair,– Gaye Langham (GL), Project Leader, Sally Hordern (SH),), Adam Hedley (AH), Sue Rose (SR)
In attendance: AT unable to attend

1. Welcome

GL welcomed everyone to the meeting.

2. Apologies for absence

Nick Kenealy (NK), Kirk England (KE)

3. Minutes of the last meeting

The minutes of the meeting on 12th January 2023 were agreed as an accurate record subject to one amendment i.e. 'a formal welcome was made to SR who has joined the NPG

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.

5. Public speaking time

No members of the public present.

6. Matters arising

Agenda item 4a) – GL stated that she and SR would not be able to prepare the necessary material in time for a public meeting to coincide with the Parish Council meeting in Feb. GL would instead look at preparing a newsletter for the community. GL has informed PC. (Possibility that PC may contact group for a joint community meeting with Coronation plans date unknown)

Agenda item 4b - All agreed that in principle there should be a 'Local Housing' policy. This would ensure that affordable housing remained available for local people. ST's document has a 'sliding scale' of what 'local' means in this context.

Agenda item 4c - CFW/3 All agreed that in principle we would include a policy requiring any new development to include an area of open space. The number of units and size of land required needed further research. It was noted that Exbourne has very little in the way of public open accessible space.

Agenda item 4d - BR would pass on Alex Rehaag's details to GL

Agenda item 4e – Housing Policy H9 –re :CAA – new wording to be added to policy document i.e. 'most recently approved by either WDBC or Exbourne with Jacobstowe Parish Council'.

Agenda item 4f – SR has prepared a document on Site Allocation process based on NK's previous work and this would be circulated by 31st January. SR only recently became aware that NK had used Milton Abbot's NP and so had used the format used in Highampton's NP.

7. New items

7a. - GL had contacted the beneficiaries of Site F to arrange a meeting. SH stated she would follow this up if no response.
7b – Agreed that policies **only** would be sent to WDBC for an initial review. GL would prepare a policy document for this purpose and circulate. BR stated he would contact Elliott Hale to make sure it would be dealt with swiftly.

7c – GL asked all members to check whether their Register of Interests was up to-date. Proposed that AT put forms onto web site. GL to speak with AT.
7d – GL stated that the full policy document i.e. the detailed document with references and supporting evidence was almost complete. As soon as it was she would circulate to all members.

8. Any other business and future agenda items

GL raised the issue of the public consultation. The group would need to decide how it was going to approach this. GL stated she hoped this would be by end of June as she wished to 'retire' from the NPG by then.

9. Date of next meeting

Thursday 9th February 2023, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP,
OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT GAYE LANGHAM ON 851232

Minutes prepared by GL