



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on

Thursday 4th August 2022 at 7:30 pm via Zoom

Members present: Barry Ratcliffe (BR) – Meeting Chair, – Gaye Langham (GL), Project Leader, Sally Hordern (SH), Nicholas Kenealy (NK), Kirk England (KE)

In attendance: Alice Turner ('AT'), Parish Clerk

1. Welcome

GL welcomed everyone to the meeting.

2. Apologies for absence: Adam Hedley

3. Minutes of the last meeting

Minutes of the meeting on 7th July 2022 were agreed as an accurate record

4. Declarations of interest:

Members were asked to declare an interest if relevant to the discussions.

None

5. Public speaking time: No members of the public present

6. New & Current Items

- a) Report on contact with Cllr Brady – GL confirmed that Cllr Brady was able to assist with SPD information and pass on any relevant updates.
- b) Documentation on Site Assessment: NK confirmed that work was in progress
- c) BR was meeting with Alex Rehaag (WDBC) on Monday and would report at next meeting on Affordable Housing statement
- d) Business/Employment – discussion on whether to seek land use for small units and whether to update Evidence Base section – agreed not to allocate land for business use and to include a short statement in Evidence Base on topic.
- e) Where we are and what is outstanding: GL had sent members a list of the work remaining to be completed and what areas needed to be amended in the light of the 2021 NPPF
- f) Buildings section of Evidence Base: GL reported that in view of the time it had taken to complete work for (e) above this was outstanding
- g) Budget – AT reported that there is £3000.00 basic grant available which would need to be applied for. £8000.00 is available for site allocation issues. To apply 15 working days is required with detailed application & estimates.
- h) Report on meeting with beneficiaries – a report sent to members by GL & SH – information is confidential

7. New items: Agreed that NK would contact both Landscape Assessment Consultant & Elliot Hale and let them know we would be in touch when required.

Agreed NPG would aim to complete all necessary paperwork by Xmas with a view to going to Reg. 14 in February 2023.

8. Any other business and future agenda items

Site Allocation will be main topic for discussion.

9. Date of next meeting: Thursday 1st September 2022, 7:30pm via Zoom.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP,
OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE
CONTACT GAYE LANGHAM ON 851232

Minutes prepared by GL