



EXBOURNE

Neighbourhood Plan



Minutes of the Neighbourhood Plan Group ('NPG') remote meeting held on

Thursday 23rd February 2023 at 7:30 pm via Zoom

Members Present: Cllr Barry Ratcliffe (BR) Chair, Gaye Langham (GL) Project Leader, Sally Hordern (SH), Nick Kenealy (NK), Sue Rose (SR), Adam Hedley (AH)

1. Welcome

GL welcomed everyone to the meeting.

2. Apologies for absence:

Kirk England (KE) & Alice Turner (AT), Parish Clerk

3. Minutes of the last meeting

Minutes of the meeting held on 9th February 2023 were agreed subject to a post meeting note to be added.

4. Declarations of interest

Members were asked to declare an interest if relevant to the discussions.
NONE

5. Public speaking time

No members of the public present.

6. Matters arising

6.a). GL confirmed that landowners had been contacted by email. The only response so far was from Site F 'owners'. Agreed GL would write/telephone again stating that

if no reply by a specified date then the group would assume they were not interested in having their site considered for inclusion in the NP.

6b) The revised policy document discussed. To be amended with a policy relating to the settlement boundary. This would be circulated by GL to the group over the weekend and if agreed the document would be sent to WDBC for review. It was noted that Elliott Hale (WDBC NP Officer) was away on leave until 10th March. BR stated he would be meeting the senior Planning Officer on Tuesday and would raise the issue of ensuring that the policy document review was not delayed.

6c) As AT absent a review of the group member's declarations of interest deferred to next meeting.

6d) Evidence Base update: As AT absent deferred to next meeting.

6e) Site Allocation Document: GL indicated that word 'Process' was missing from this item. Matter deferred to next meeting as awaiting responses from landowners.

7. New items

7a) Finances: As AT absent deferred to next meeting.

7b) Agreed to formally invite Elliott Hale (EH) to the NPG meeting on 23rd March. If possible this would be a face to face meeting. GL would book village hall. Agreed that because of the distance EH has to travel a daytime meeting might be better. BR would contact WDBC to emphasise the importance of meeting face to face. Group members asked by GL to circulate any issues they wish to raise with EH so that an agenda can be prepared.

7c) Planning Ahead – Public Consultation – the 6 week public consultation discussed briefly. Other NP groups had provided a paper copy for those without access to a computer to view. Suggestion made that the Burrow perhaps could have a copy for this purpose. Advertising the event would be considered at a future meeting. It was noted that all documents needed to be finalised before the consultation could take place.

8. Any other business and future agenda items

8a) Updating web site: As AT absent deferred to next meeting

8b) Minutes: Once minutes of a meeting agreed GL would remove the word 'draft' and send a copy to SH for notice boards.

8c) GL indicated that to ensure matters did not get 'lost' there would be a rolling over of various items on each agenda.

9. Date of next meeting

Thursday 9th March 2023, 7:30pm via Zoom. (Please note the Zoom joining details are posted on the agenda for the meeting. For further information on the work of the NPG go to <https://exbournewithjacobstowepc.org.uk> and click the link to 'Exbourne Neighbourhood Plan'.

IF YOU ARE READING THESE MINUTES AND INTERESTED IN JOINING THE NEIGHBOURHOOD PLAN GROUP,
OR MAKING A CONTRIBUTION TO THE GROUP'S WORK, THEN PLEASE CONTACT GAYE LANGHAM via glangham@care4free.net or telephone 851232.

Minutes prepared by GL