

Exbourne with Jacobstowe Parish Council.

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Notice is hereby given that a Council meeting will take place on Tuesday 27th June 2023 at 7.30pm in Exbourne Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

AGENDA

1.6.23: Welcome - Chair to open the meeting and inform if an audio recording is in progress.

2.6.23 Apologies for absence: to consider apologies received (with reasons).

3.6.23 Co-option Vacancies (Clerk)

Cllrs to consider candidates who have been confirmed as eligible to stand prior the Meeting.

4.6.23: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

5.6.23: Minutes of the Last Meeting. Draft Minutes available on the website (by end 25/06/23).

Cllrs to consider approval of Minutes of meeting held: 24th January 2023, 28th February 2023, 28th March 2023 & 24th May 2023 – Annual Council Meeting.

6.6.23: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

The public are invited to speak on issues on this Agenda, or other matters which the council has some control over. Any items raised will not be discussed but maybe added to the next Agenda

7.6.23: To receive reports from County Cllr. McInnes & Borough Cllrs Casbolt & Watts.

8.5.23: Planning (Chair)

- a) New Application(Click on the application to view the planning documents): [0642/23/VAR Application for variation of condition 2 \(approved drawings\) of planning consent 1566/20/FUL for changes to approved model of temporary agricultural worker's dwelling at Land at SX 608 102, Hayes, Holebrook Lane, Exbourne EX20 3SJ – Consultation deadline 29/06/2023.](#)

- b) Planning Appeal: APP/Q1153/W/23/3318282 (WDBC Planning ref: 0980/22/FUL)

Appellant: Mr Andrew Reekie

Location: Garden near Town Living Cross, North Road, Exbourne.

Proposal: Dwelling with detached garage and associated landscaping

The appeal follows the **refusal** of planning permission by this Council. **The appeal will be determined based on Written Representation.**

The appeal documents are available for inspection at the relevant address above or on the Council's website.

Any comments made at the application stage will be forwarded to the Planning Inspectorate.

Should you wish to make representations, or modify/withdraw your previous representation, you can do so on the Appeals Casework Portal at <https://acp.planninginspectorate.gov.uk> or by e-mailing West1@planninginspectorate.gov.uk

If you do not have access to the internet, you can send 3 copies to “The Planning Inspectorate, 3D Eagle Wing, Temple Quay House, 2 The Square, Bristol, BS1 6PN”, quoting the appeal reference.

All representations must be received by 25th July 2023.

The Planning Inspectorate will not acknowledge representations however they will ensure that letters received by the deadline are passed on to the Inspector dealing with the appeal. Please be advised that any representations received after the deadline will not normally be seen by the Inspector and will be returned. Your views will be disclosed to both parties.

A copy of the booklet provided by the Planning Inspectorate, 'Guide to taking part in planning appeals' is available free of charge from WDBC or through <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal>

When made, the decision will be published on the Appeals Casework Portal.

9.6.22 Council Documents & Policies - Cllrs to consider/review the following policies:

- a) [EJPC/016 Training Policy](#)
- b) [EJPC/018 Removeable Media](#)
- c) [EJPC/019 Cllr Emails & Own Device Policy](#)

10.6.23: Current & New Business.

- a) Request for donation for maintenance of the Churchyard (Chair/Clerk)
- b) Arrangements for Annual inspection of Assets (Chair/Clerk)
- c) Request from the Playing Field Committee (PFC) for the Parish Council to act as applicant for PFC Planning application for installation of Toilets and storage. (Chair)
- d) Request from Parishioner for donation (up to £100) towards replacement crook posts for the maintenance of Footpath no. 3 at Barton head (Clerk)
- e) Consideration of joining the DCC Road warden scheme (Cllr Carvil/Clerk)
More [information on the Road warden scheme can be found on the Devon County Council website by using this link: www.devon.gov.uk/communities/opportunities/road-warden-scheme.](#)
- f) Report on review of the [Exbourne Emergency Plan](#), and proposed next steps (Cllr Carvil)
- g) Footpaths - discussion on registration and maintenance including footpath from Jacobstowe Church to Exbourne (Cllrs Lawson)
- h) Consideration of Cllrs attendance on [DALC training or e-learning Course the supporting document listing available courses can be found using this link](#) (Clerk)
- i) Items raised by a parishioner – Council to decide if/how they wish to progress and who will take the lead. (Chair/Clerk)
 - i. **New Business: Application to Devon C.C. for a 20mph speed limit through the village.**
The Clerk advises that Cllrs consider attending the upcoming information webinars on the 20's Plenty for Devon campaign.
Cllrs can register for the webinars which will be held on either:
 - Wednesday 28th June 2023 @ 1-2pm:
<https://us06web.zoom.us/meeting/register/tZUrdemvqz4vG9BaHJTJlxm6ZT2lkheYd2m0>
 - Thursday 6th July 2023 @ 7:30-8:30pm:
<https://us06web.zoom.us/meeting/register/tZMsfumhpjItGNMyeIC5Y1oLtUOga9LqAMcS>
 - ii. **New Business: Application to Devon C.C. for a hardstanding at the westward-going bus stop at Exbourne Cross for passengers embarking or dismounting from the bus.**
 - iii. **Unfinished Business: Exbourne Road Names Revision & Correction.**
 - iv. **Unfinished Business: Replacement village sign(s) to mark the coronation.**
 - v. **Unfinished Business: Headwear Lane and South West Water.**
 - vi. **Unfinished Business: Holebrook Lane and Devon C.C.**
 - vii. **Unfinished Business: Appraisal and management of Exbourne Conservation Area.**
Approach to WDBC planning officer dedicated to this subject.
 - viii. **Unfinished Business: Erection of church tower weathervane.**
 - ix. **Unfinished Business: Neighbourhood Plan Progress**

11.6.23: Finance – Documents available at the meeting (Clerk).

- a) To approve financial schedule as presented at the meeting including any overtime.

12.6.23 Reports & future agendas items:

Councillors are reminded that this is not an opportunity for debate or decision making.

- a) **Report from Cllr Carvil on the Informal Footpath below copper beaches which has had the gates closed.**
- b) **Reminder of sates for Exercise of Public Rights. (3rd July 2023 to 11th August 2023) – Notices will be on the Council Website ([Finance and Audit page](#)) by the 2nd of July explaining how the public can exercise their rights. (Clerk)**

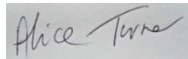
13.6.23: Confirmation of the next Council meeting:

The next meeting will be on Tuesday 25th July 2023 at 7.30pm at Exbourne Village Hall.

Please note that any changes to meeting dates or venue will be posted on the Website.

14.6.23: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) **Resolution required to move the Council into Part II.**
- b) **To discuss Clerks contracted hours and overtime in relation to workload. (Chair/Clerk)**
(Contains Sensitive Employment Information).
- c) **The Chair to return the meeting to public session to hear resolutions.**



Alice Turner – Proper Officer

Date: 22nd June 2023