

Exbourne with Jacobstowe Parish Council.

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Minutes of the Council meeting held on Tuesday 28th February 2023 7.30pm at Exbourne Village Hall.

Cllrs Present: Steve Blakeman (Chair), Dave Stuart, John Guy & Michael Brady.

Also in Attendance: Alice Turner (Parish Clerk), and 2 members of the public.

BUSINESS TRANSACTED.

1.2.23: Welcome - Chair to open the meeting and inform if an audio recording is in progress.

The Chair opened the meeting and informed everyone that an audio recording of the meeting was in progress to aid in the preparation of Minutes, the recording will be deleted once minutes are drafted.

2.2.23 Apologies for absence: to consider apologies received (with reasons).

Apologies received from Cllr Spittles (family commitment) & Cllr Lawson (prior commitment).

Steve Blakeman proposed that apologies from Cllr Spittles (family commitment) & Cllr Lawson (prior commitment) be approved, seconded Cllr Guy. All in Favour – Motion Carried.

(RR2022/057)

3.2.23: Declarations of Interest – the following interests were declared.

6.2.23 b) Steve Blakeman – Personal Interest – neighbouring property.

4.2.23: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

No members of the public wished to speak.

5.2.23: To receive reports from County Cllr. McInnes & Borough Cllrs Ratcliffe.

No reports received from the County or Borough Cllrs.

6.2.23: Planning for consideration - Click on the application to view the planning documents.

- a) **0435/23/TCA T1 & T4: Ash tree Fell & Remove to prevent damage to the structure & to improve the view of the church house which is currently overgrown by vegetation & trees T2: Laurel - Fell & Remove to prevent damage to the structure & to improve the view of the church house which is currently overgrown by vegetation & trees, T3 & T6: Fell & Remove to prevent damage to the structure & to improve the view of the church house which is currently overgrown by vegetation & trees & T5: Ash or Field Maple - Fell & Remove to prevent damage to the structure & to improve the view of the church house which is currently overgrown by vegetation & trees at Land Adjacent To St Marys Church, Exbourne – Target determination: 20th March 2023.**

Cllr Blakeman proposed that the Council support this application, seconded Cllr Guy. All in Favour – Motion Carried. (RR2022/058)

- b) **0501/23/COM Notice of intent to install Electronic Communication Apparatus comprising one pole at 10.5 metres high (9meters above ground) at The Coach House, Exbourne, EX20 3SH – There is no statutory requirement to consult on this application.**

Cllr Blakeman declared personal interest.

Cllrs discussed the application and decided that they had no comments to make in relation to the application.

7.2.23: Current & New Business.

- a) **Discussion on Road names including draft letter for consideration (Cllr Brady)**

Cllr Brady gave an overview of the situation and a report from his discussion with residents.

Cllr Brady asked the Council to consider sending a letter of consultation of the parish.

Cllr Brady agreed to draft a leaflet for the houses directly affected, for consideration.

Cllrs agreed that they would discuss at the meeting on 25th April regarding arrangements for a public consultation.

- b) **Discussion on Welcome Pack for New residents (Cllr Brady)**

This is still pending, it was suggested that the idea be raised at the Annual Parish meeting.

c) Discussion and approval of Annual Council Meeting date/Venue. (Clerk)

Cllrs discussed the options and agreed on Wednesday 24th of May 23 at 7.30pm at Exbourne Village Hall.

d) WP0357 – Proposed Road closure of High Street, Exbourne, 10th to 13th July. (Clerk)

Noted.

8.2.23: Finance – Documents available at the meeting (Clerk).

a) To approve financial schedule as presented at the meeting including any overtime.

Cllrs reviewed [the financial schedule as presented in Appendix A](#), and Cllr Blakeman proposed that financial schedule as presented at the meeting be approved, seconded Cllr Stuart. All in Favour – Motion Carried. (RR2022/059)

9.2.23 Reports & future agendas items (not for debate or decision making at this time):

a) Information on Parish Council Elections to be held 4th May 2023. (Clerk)

b) Cost of living Survey (Clerk) Note the survey closes on 31 March 2023.

[Research](#) commissioned by the RSN last year shows rural areas are suffering more acutely from the rise in the cost of living compared to urban areas. The purpose of the survey is to understand more about rural household budgets at, what is, a very difficult time for many. Results from the survey will help us to engage more effectively with Government Departments, MPs etc. The survey can be found at: https://www.surveymonkey.co.uk/r/Rural_Households_Cost-of-Living

c) The Clerk reported that she had approve 3yearr agreement for the maintenance of the Clock in Exbourne under delegated authority.

d) Cllr Brady asked for the letter to SWW re hedge on access to stream to be on the next agenda.

10.2.23: Meetings Confirmation: Any changes to dates/venue will be posted on the Website.

- Annual Parish Meeting Tuesday 14th March 2023 at Exbourne Village Hall at 7.30pm.
- Council meeting on Tuesday 28th March 2023 at 7.30pm at Jacobstowe Church.

There being no further business the Chair closed the meeting.

Appendix A: Financial schedule as presented.

Payments for authorisation (retrospective):

Payment Ref	Amount	Payee	Details	Power	Funding Source
PM23/032	£29.00	Alice Turner	Expenses (Feb 2023)	LGA 1972 S.111	Admin/ Hall Hire
PM23/033	£201.15	Alice Turner	Salary (February 2023) Chq Dated 07/03/23	LGA 1972 S.112	Staff Costs / Salary & Staff Costs/Office exp.
TOTAL	£230.15				

Monies held as Reserves (after payments made): EMR = Earmarked Reserve

Amount	Details
£2,000.00	Election cost (Earmarked Reserve)
£1,500.00	Jacobstowe LEM/ Burial Ground (Earmarked Reserve)
£1,987.00	Maintenance Fund (Earmarked Reserve)
£1,000.00	Local Grants (Earmarked Reserve)
£50.00	IT Fund (Earmarked Reserve)
£3,000.00	General Reserve
£370.45	NP Fund (Earmarked Reserve)
£150.00	Training (Earmarked Reserve)
£139.30	Staff Costs (Earmarked Reserve)
£0.00	Clock Maint. (Earmarked Reserve)

£250.00	Lengthsman (Earmarked Reserve)
£10,446.75	TOTAL

Bank Situation:

Bank Total 15/02/2023	£15,150.57
Less Payments pending	£548.43
Plus receipts Received (if after Bank date)	£0.00
Less Money held as reserves	£10,446.75
Available Balance	£4,155.39

Signed: Steve Blakeman Date: 27th June 2023