

Exbourne with Jacobstowe Parish Council.

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Minutes of the Council meeting held on Tuesday 28th March 2023 7.30pm at Jacobstowe Church.

Cllrs Present: Steve Blakeman (Chair), Dave Stuart (Vice-Chair), Brian Cobb & Michael Brady.

Also in Attendance: Alice Turner (Parish Clerk), Borough Cllr Ratcliffe and 5 members of the public.

BUSINESS TRANSACTED.

1.3.23: Welcome - Chair to open the meeting and inform if an audio recording is in progress.

The Chair opened the meeting and informed everyone that an audio recording of the meeting was in progress to aid in the preparation of Minutes, the recording will be deleted once minutes are drafted.

2.3.23 Apologies for absence: to consider apologies received (with reasons).

Apologies were received from Cllr Spittles (family commitment), Cllr Lawson (prior commitment) & Cllr Guy (prior commitment).

Cllr Stuart proposed that apologies from Cllr Spittles (family commitment), Cllr Lawson (prior commitment) and Cllr Guy (prior commitment) be approved, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2022/060)

3.3.23: Declarations of Interest- None declared at this time.

4.3.23: Minutes of the Last Meeting. [Draft Minutes available on the website.](#)

Cllrs to consider approval of Minutes of meeting held: 24th January 2023 & 28th February 2023. Deferred as Cllrs had not had chance to read, the draft Minutes.

5.3.23: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

No members of the public wished to speak at this time.

6.3.23: To receive reports from County Cllr. McInnes & Borough Cllrs Ratcliffe.

No report received from County Cllr McInnes.

Borough Cllr Ratcliffe gave a brief report, as WDBC is in Purdah and as such not much is happening at the Borough Council.

7.3.23: Planning for consideration - [4401/22/FUL Application for a rural workers dwelling at Meadow View Farm, Exbourne EX20 3SH](#) – Consultation deadline 6th April 2023.

Cllr Blakeman invited the applicant to address the council on the planning application, the applicant gave an overview of the application and what he hoped to achieve on the site.

Cllrs then discussed the application in detail and

Cllr Brady proposed that the Council give a supporting comment subject to the permission being temporary – Not seconded – Motion failed.

Cllr Blakeman proposed that the Council support the application with a supporting comment stating that the support is provided that WDBC is content that the business viability and can be sustained into the future, seconded Cllr Stuart. All in Favour – Motion Carried. (RR2022/061)

8.3.23: Current & New Business.

a) Improving Engagement with the Parish (raised at Annual Parish Meeting (APM))

The Clerk reported that this meeting had been advertised on the Exbourne Hub and the Jacobstowe Community groups on Facebook.

Cllr Blakeman proposed that the Council continue with advertise meetings on Facebook, seconded Cllr Stuart. All in Favour – Motion Carried. (RR2022/062)

Cllrs suggested that the Annual Parish Meeting be held in May next year.

Item d) Creation of an “email me” list (raised at APM) – Moved at Chairs discretion.

Cllrs discussed and Cllr Blakeman proposed that the Council authorise the Clerk to Create an “email me” list and advertise it in the Parish Pump, on Facebook, Posters and the Council website, seconded Cllr Brady. All in Favour – Motion Carried. (RR2022/063)

b) Discussion on expansion of Parish Council Website to contain information relating to local groups/organisations or creation of Parish Website (raised at APM)

Following discussion Cllr Brady agreed to contact groups and ask those who were interested to contact the Clerk.

c) Request for donation for maintenance of the Churchyard (raised at APM)

This came out of the report from Exbourne Church, Cllrs agreed to add to future agenda and advertise to encourage public engagement.

d) Creation of an “email me” list (raised at APM) – Moved at Chairs discretion.

e) SWWA & Headwear Lane (Cllr Brady)

Cllr Brady proposed that the Council authorise the sending of the letter which he had drafted and circulated, seconded Cllr Stuart. All in Favour – Motion Carried. (RR2022/064)

f) Footpaths in the Parish (raised at the APM)

Discussion limited to Bridge on footpath no.1 and discussion on membership of the P3 scheme. Cllrs discussed the pros and cons of staying with the scheme, Cllr Stuart proposed that the Council authorise the Clerk to terminate the Councils membership in the P3 Scheme, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2022/065)

g) Norton Anti-Virus renewal – Norton 360 Deluxe (£29.99) 1yr licence for up to 5 devices to be shared with 3 other Councils Cost to PC £7.50 inc. VAT (Clerk)

Cllr Blakeman proposed that the Council approve the purchase of Norton 360 Deluxe 1yr licence for up to 5 devices to be shared with 3 other Councils, giving a cost to this Council of £7.50 inc. VAT, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2022/066)

h) Information on Parish Council Elections to be held 4th May 2023. (Clerk)

Dates noted by Cllrs.

i) Hedgehog Highway Project (Chair/Clerk)

Please read about the project here: <https://hedgehogsrus.co.uk/hedgehog-highway-project>. The letter and the following video should also tell you all that you need to know: <https://fb.watch/iWIKaErY73/> – Noted by Cllrs.

9.3.23: Finance – Documents available at the meeting (Clerk).

a) To approve financial schedule as presented at the meeting including any overtime.

The Clerk presented PM23/034 Clerks expenses and re-imbursements for £120.30.

Cllr Blakeman proposed that the Council authorise PM23/034 Clerks expenses and re-imbursements for £120.30, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2022/067)

Power: LGA 1972 S.111 & S.112 Budget: Staff Costs/Salary & costs, Staff Costs/Office Exp.

10.3.23 Reports & future agendas items (not for debate or decision making at this time):

a) Notification of additional Employment with Parkham Parish Council (Clerk) – Noted.

b) Community Resilience Forum (Clerk)

Wednesday 17th May (9.30am – 4.30pm) at Bridestowe Village Hall, EX20 4EW and spaces can be booked at the following link: <https://www.eventbrite.co.uk/e/devon-community-resilience-forum-day-event-wednesday-17th-may-bridestowe-tickets-558803906527> - Noted.

c) Cllrs requested that the DAAT night landing site be added to the Agenda for an update.

d) Cllr Brady asked that “consideration of sending a letter to WDBC regarding their priorities when it comes to Conservation Area appraisals”.

11.3.23: Meetings Confirmation: Any changes to dates/venue will be posted on the Website.

- Council meeting on Tuesday 25th April 2023 at 7.30pm at Exbourne Village Hall.

There being no further business the Chair closed the meeting at 8.47pm.

Signed: Steve Blakeman Date: 27th June 2023