

Exbourne with Jacobstowe Parish Council.

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Notice is hereby given that a Council meeting will take place on Tuesday 23rd January 2024 at 7.30pm in Exbourne Village Hall.

All Councillors are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Members of the public are welcome to attend.

AGENDA

1.1.24: Welcome - Chair to open the meeting and inform if an audio recording is in progress.

2.1.24 Apologies for absence: to consider apologies received (with reasons).

3.1.24: Declarations of Interest.

Cllrs are invited to declare any interests they may have in items on this agenda, including the nature of the interest. Cllrs are reminded of their responsibility to keep their Register of Interests updated.

4.1.24: Minutes of Previous Meetings (as available).

Cllrs to consider approval of Minutes of meeting held: 24th May 2023 – Annual Council Meeting, 27th June 2023, 25th July 2023, 29th August 2023, 24th October 2023, 28th November 2023 and 5th December 2023- Extra-ordinary meeting.

5.1.24: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

The public are invited to speak on issues on this Agenda, or other matters which the council has some control over. Any items raised will not be discussed but maybe added to the next Agenda.

6.1.24: To receive reports from County Cllr. McInnes & Borough Cllrs Casbolt & Watts.

7.1.24 Planning: (Chair)

- a) New Application: [2948/23/FUL Demolition of former bakery building, provision of new dwelling & refurbishment of existing building to create further two dwellings at The Old Bakery, Exbourne, Okehampton, EX20 3RP.](#)
- b) New Application: [3690/23/TCA : T1: Ash - crown reduction on all sides by up to 1m., T2: Ash - crown reduction on all sides by approx. 2m. T3: Beech - crown reduction on all sides by up to 2m. T4: Sycamore - crown reduction on all sides by approx. 2m. T3: Beech - crown reduction on all sides by up to 2m. T5: Ash - removal of limb overhanging boundary to proposed neighbouring development at Moorview, High Street, Exbourne, Okehampton, EX20 3SA.](#)
- c) Report on correspondence with WDBC regarding Conservation Area Appraisal report (Chair).

8.1.24: Current & New Business.

- a) Consideration of working group meeting and extra-ordinary meeting to review and discuss a formal response from the Parish Council to the Draft (Regulation 14) Neighbourhood Plan for Exbourne as presented to Cllrs at the October 2023 meeting by the Neighbourhood Plan Group. (Clerk)
- b) Update on the formation of a Neighbourhood / Farm Watch Group(s). (Cllr Carvil)
- c) Planning Training for Town & Parish Councils – Consideration of attendance. (Chair/Clerk)

WDBC have arranged planning training for interested town and parish councillors and clerks. This training event has been arranged to be held on **Thursday, 29 February (from 4.00pm to 7.00pm)** and will include reference to: Strategic Planning; the Joint Local Plan; Development Management (including the role of the Development Management & Licensing Committee); and Planning Enforcement.

This event will be ‘chaired’ by Cllr Ric Cheadle (the Chairman of WDBC’s Development Management & Licensing Committee) and will be held remotely (over MS Teams). As a result, there will be no restrictions on the number of attendees.

- d) **Update on installation of Electric Meter for DAAT NLS and appointment of Supplier (Clerk)**
- e) **Discussion on Asset works required on assets listed on the [Asset Register \(as of 01.04.2023\)](#) (Chair)**

9.1.24: Finance – Documents available at the meeting (Clerk).

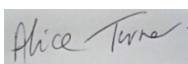
- a) **To approve the financial schedule including the 3rd Quarter Budget report 23-24.**
- b) **To receive and discuss the final Draft 2024-2025 Budget.**

10.1.24: Confirmation of the next Council meeting:

- Consideration of Extra-Ordinary meeting on Tuesday 30th January 2024 – Venue tbc.
- The next meeting is on Tuesday 27th February 2024 at 7.30pm at Exbourne Village Hall.
Please note that any changes to meeting dates or venue will be posted on the Website.

11.1.24: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) **Resolution required to move the Council into Part II.**
- b) **To review amended contract of employment and any matters relating to the Clerks return to work arrangements (Chair)**
Contains sensitive employment information.
- c) **The Chair to return the meeting to public session to hear resolutions.**



Alice Turner – Proper Officer

Date: 18th January 2024.