

Exbourne with Jacobstowe Parish Council.

ExbournewithJacobstowepc@gmail.com / 07749 029928 / www.exbournewithjacobstowepc.org.uk

Minutes of the Parish Council meeting held on Tuesday 25th June 2024 at 7.30pm in Exbourne Village Hall.

Cllrs Present: Jason Carvil (Chair), Steve Blakeman (Vice-Chair), Peter Steer, Brian Cobb, Dave Stuart & Stephen Page.

Also in Attendance: Alice Turner (Clerk), 3 members of the public.

BUSINESS TRANSACTED.

1.6.24: Welcome - Chair to open the meeting and inform if an audio recording is in progress.

The Chair opened the meeting and informed everyone that an audio recording of the meeting was in progress to aid in the preparation of Minutes, the recording will be deleted once minutes are drafted.

2.6.24 Apologies for absence: to consider apologies received (with reasons).

Apologies were received from Cllr Lawson (personal reasons).

Cllr Steer proposed that apologies from Cllr Lawson (personal reason) be approved, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2024/018)

3.6.24: Declarations of Interest.

Cllr Carvil declared a pecuniary interest in 7.6.24 b) i) as the Appellant.

4.6.24: Minutes of Previous Meetings.

Cllrs to consider approval of Annual Council Minutes of meeting held 28th May 2024.

Cllr Carvil proposed that the Minutes of the meeting held 28th May 2024 be signed as a true and accurate record, seconded Cllr Steer. All in Favour – Motion Carried. (RR2024/019)

5.6.24: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

A member of the public asked about trees to commemorate the Jubilee, the Clerk responded that the application had been unsuccessful, Cllr Carvil was aware of other free tree schemes and would forward the information.

A member of the public asked about getting the noticeboard in Exbourne fixed and offered a donation towards the cost of this.

A member of the public asked if the Parish Council will be discussing planning which had been taken place without application to WDBC. The Clerk reported that the specific matter the member of the public was referring to had been subject to and enforcement investigation but the WDBC felt that no action was required. Cllrs felt this was not adequate.

6.6.24: To receive reports from County Cllr. McInnes & Borough Cllrs Casbolt & Watts.

No reports received.

7.6.24 Planning:

a) New Applications:

- i. [1068/24/HHO Willhay Cottage Duck Lane Exbourne EX20 3RX Householder application for proposed raising of chimney to a minimum 1.8m above thatch in matching brickwork in order to comply with building regulations](#) – Consultation end 11/07/24.
- ii. [1067/24/LBC Willhay Cottage Duck Lane Exbourne EX20 3RX Listed Building Consent for proposed raising of chimney to a minimum 1.8m above thatch in matching brickwork in order to comply with building regulations](#) – Consultation end 11/07/24.
Cllrs discussed the applications 1068/24/HHO & 1067/24/LBC together and Cllr Steer proposed that the Council support applications 1068/24/HHO & 1067/24/LBC, seconded Cllr Blakeman. 4 in Favour, 2 abstentions – Motion Carried. (RR2024/020)
- iii. [1565/24/FUL Higher Shilstone Bungalow Exbourne EX20 3QS Erection of additional calf rearing shed](#) – Consultation end 04/07/24.

Cllrs discussed the application and Cllr Blakeman proposed that the Council support application 1565/24/FUL, seconded Cllr Cobb. 5 in Favour, 1 abstention – Motion Carried. (RR2024/021)

b) Appeals:

i. Application Ref: 4401/22/FUL Appeal Ref: APP/Q1153/W/24/3343532

Appellant Name: Mr & Mrs Carvil

Site Address: Meadow View Farm, Exbourne, EX20 3SH

Proposal: Application for part change of use of existing barn for use as a rural workers dwelling

I am writing to let you know that the Hearing/Public Inquiry relation to the above appeal will be held on the 7 August 2024 in Chamber, Kilworthy Park, Tavistock commencing at 10:00 am. The Hearing/Inquiry is expected to last for 1 day. You may attend the Hearing/Inquiry if you wish, and at the discretion of the Inspector you may take part in the discussion. Information about taking part in the planning inquiry can be found on the Planning Inspectorate's website:

<https://www.gov.uk/government/publications/planning-appeals-dealt-with-by-an-inquiry-taking-part>

If you are unable to personally attend the venue, we have the facility for you to participate virtually, however you will need to contact us by the date shown below.

The appeal documents are available for inspection on the Council's website.

Should this hearing/inquiry be changed to a virtual event, we will notify you of the details of a Teams meeting closer to the date. Please email us at DM.appeals@swdevon.gov.uk 10 working days prior to the date of the Hearing/Inquiry to register your attendance, in the subject line of the email please insert the following text 'Meadow View Farm, Exbourne, EX20 3SH,4401/22/FUL– Attendance registration'. When made, the decision will be published on the Appeals Casework Portal <https://acp.planninginspectorate.gov.uk>

Cllr Carvil left the room and Cllr Blakeman took the Chair.

Cllrs discussed and Cllr Blakeman proposed that the Clerk attend virtually and give the Councils previously agreed comments on this application, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2024/022)

Cllr Carvil returned to the room and retook the Chair.

ii. Application Ref:2027/23/FUL Appeal Ref: APP/Q1153/W/24/3340578

Appellant Name: Mr John Milverton

Site Address: Land at SS 584 016, The Old Rectory, Jacobstowe

Proposal/ Description of development: READVERTISEMENT (revised plan) Conversion & extension of store to use as annex or holiday let (part retrospective)

I am writing to let you know that an appeal has been made to the Secretary of State in respect of the above site. The appeal follows the Refusal of Planning Permission by this Council. The appeal will be determined by Written Representation.

The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

The appeal documents are available for inspection at the relevant address above or on the Council's website. Any comments made at the application stage will be forwarded to the Planning Inspectorate. Should you wish to make representations, or modify/withdraw your previous Representation, you can do so on the Appeals Casework Portal at

<https://acp.planninginspectorate.gov.uk>. If you do not have access to the internet, you can send your comments to the Planning Inspectorate at Temple Quay House, 2 The Square, Bristol, BS1 6PN, quoting the appeal reference. From 1 April 2024 comments from interested parties will only be accepted through the Appeals Casework Portal. The Planning Inspectorate will no longer accept interested party comments by email. **All representation must be received by 11 July 2024.** The Planning Inspectorate will not acknowledge representations, however they will ensure the letters received by the deadline are passed on to the Inspector dealing with the appeal. Please be advised that any representations received after the deadline will not normally be seen by the Inspector and will be returned. I must point out that your views will be disclosed to both parties. A copy of the booklet provided by the Planning Inspectorate, 'Guide to taking part in planning appeals' is available free of charge here:

<https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or>

[enforcement-appeal](#) When made, the decision will be published on the Appeals Casework Portal.

Cllrs discussed and [Cllr Cobb proposed that the Council resubmit their previously agreed comments on this application, seconded Cllr Blakeman. All in Favour – Motion Carried. \(RR2024/023\)](#)

8.6.24: Current & New Business.

- a) **Confirmation of meeting between the Neighbourhood Plan Group and the Parish Council to review the Draft (Regulation 14) Neighbourhood Plan for Exbourne potentially 2nd July 7pm. (Chair/Clerk)**

Cllrs agreed to an informal meeting with the Neighbourhood Plan Group on Wednesday 17th July at 7pm in the Village Hall.

- b) **To consider aims, objectives and content of a Strategic Plan for the Council (Chair)**

Cllrs reviewed the [EJ Council Planner](#) as presented by the Clerk and [Cllr Carvil proposed that it be adopted and used going forward, seconded Cllr Blakeman. All in Favour – Motion Carried. \(RR2024/024\)](#)

- c) **Approval for Cllr Carvil to attend Virtual Chair course held by DALC (Clerk)**

[Cllr Blakeman proposed that the Council approve the attendance of Cllr Carvil on the DALC Chairmanship course via Zoom, seconded Cllr Cobb. All in Favour – Motion Carried. \(RR2024/025\)](#)

- d) **Cllrs membership on external groups as discussed at the meeting. (Chair)**

External Groups	Currently Appointed
School Liaison	Cllr Page – Agreed.

- e) **Asset Inspections – Cllrs to agree division of workload.**

Cllrs agreed which assets to inspect and to report back at the next meeting.

- f) **To review [EJPC 017 Press & Media policy](#) and Agree monthly messages from Parish council to be put into Parish pump, Okehampton Times, Facebook community page, posters and other forms of communications. (Chair)**

[Cllr Cobb proposed that the Council approve and ratify EJPC 017 Press & Media policy as presented, seconded Cllr Steer. All in Favour – Motion Carried. \(RR2024/026\)](#)

Cllrs discussed where to advertise and what message they wished to put out initially, [Cllr Carvil proposed that the Council advertise the message relating to the formation of a Community Speedwatch group on Facebook and in the Parish Pump. All in Favour – Motion Carried. \(RR2024/027\)](#)

9.6.24: To consider the Financial Schedule as presented at the meeting (Clerk).

The Clerk presented the [financial schedule as found in Appendix A.](#)

[Cllr Carvil proposed that that the Council approve the financial schedule as presented, seconded Cllr Stuart. All in Favour – Motion Carried. \(RR2024/028\)](#)

10.6.24 Reports & future agendas items: not for debate or decision making.

- a) **To receive reply from DCC and Bus company regards to 5a bus not stopping at Exeter St Davids. (Chair)**

Response from DCC: Thank you for your email. Service 5A stopped serving St David's Station when Plymouth Citybus surrendered the contract for operating the service. A number of options were tendered for a replacement service. To retain a similar level of service would have resulted in a massive increase in costs, something which we were unable to accommodate within our budget. In order to retain through journeys to Exeter, provide the highest level of service and minimise cost increases, service 5A was integrated with the Stagecoach commercial service 5 between Crediton and Exeter. This does mean that none of these journeys operate via St Davids Station, as service 5 did not, but does mean through journeys to Exeter are retained. We are not able to revert to running stand-alone journeys between Crediton and Exeter in order to serve St Davids as this would require additional vehicle resources with a corresponding increase in costs. While integration with rail is something we are keen to facilitate where possible, it is dependent on the level of use and ability to deliver it at a reasonable cost. The 5A does pass Crediton Railway station, which has two trains an

hour to St Davids, and the stops near the Imperial on New North Road. Alternatively, passengers can travel from your Parish to Okehampton station.

I am sorry I am unable to alter the timetable to accommodate this but trust you can see why we made this decision.

Response from Stagecoach: Thank you for your enquiry, Our Service 5A has not served Exeter St Davids for a year now.

The service is partly operated under contract to Devon County Council and the serving of Exeter St Davids was not included in the specification.

I will share the feedback with the network team, so they can consider as part of future service changes.

11.6.24: Confirmation of the next Council meeting: any changes will be posted on the Website.

The next meeting will be on Tuesday 30th July 2024 at 7.30pm at Exbourne Village Hall

Parishioners are invited to contact your Cllrs to put forward items for discussion

12.6.24: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

a) Resolution required to move the Council into Part II.

Cllr Carvil proposed that the Council move to Part II due to the confidential nature of the items under discussion, seconded Cllr Page. All in Favour – Motion Carried. (RR2024/029)

The Clerk reported that the audio recording had been stopped.

b) To discuss any ongoing employment matters (Chair) *Sensitive employment information.*

c) To receive any quotes in relation to Assets works. *Commercially sensitive information.*

d) Little Ellicott Meadow – update on licence and legal obligations (Clerk/Chair)

e) To review putting forward parishioner for Kings Honors list 2025 & to review putting forward a village group(s) for KVAS award *Contains information covered by GDPR.*

f) The Chair to return the meeting to public session to hear resolutions.

Item b): Cllr Blakeman proposed that the Clerk attend the Clerks Social at Lifton on the 18th of July, seconded Cllr Carvil. All in Favour – Motion Carried. (RR2024/030)

Item c): No resolutions made.

Item d): No resolutions made.

Item e): Cllr Carvil proposed that the Council approve the submission to the KVAS as discussed, seconded Cllr Blakeman. All in Favour – Motion Carried. (RR2024/031)

There being no further business the Chair closed the meeting.

Appendix A: Financial Schedule.

Payments for authorisation (retrospective):

Payment Ref	Amount	Payee	Details	Power	Funding Source
PM24/023 (DD)	£28.64	EDF Energy	DAA NLS supply	Public Health Act 1936 s.234	2023-2024 Budget
PM25/001	£30.00	Exbourne Village Hall	Hall Hire (Nov& Dec 2023)	LGA1972 S.111	Admin / Hall Hire
PM25/002	£90.00	Exbourne Village Hall	Hall Hire (Jan-March 2024 (6sessions))	LGA1972 S.111	Admin / Hall Hire
PM25/003	£10.00	Exbourne & Jacobstowe Community Association Limited (EJCAL)	Hire for NPG meeting	LGA1972 S.111	Admin / NP
TOTAL	£130.00				

Receipts for Information:

Payment ref	Method	Details	Amount
PR25/001	Bacs	1st half precept	£5,607.50
TOTAL			£5,607.50

Monies held as Reserves (after payments made):

Amount	Details
£1,000.00	Election cost (Earmarked Reserve)
£1,500.00	Jacobstowe LEM/ Burial Ground (Earmarked Reserve)
£1,987.00	Maintenance Fund (Earmarked Reserve)
£1,023.20	Local Grants (Earmarked Reserve)
£50.00	IT Fund (Earmarked Reserve)
£2,000.00	General Reserve
£370.45	NP Fund (Earmarked Reserve)
£80.00	Training (Earmarked Reserve)
£139.30	Staff Costs (Earmarked Reserve)
£250.00	Lengthsman (Earmarked Reserve)
£2,298.24	DAAT NLS (Earmarked Reserve)
£206.97	Admin (Earmarked Reserve)
£10,905.16	TOTAL

Bank Situation:

Bank Total at 15/04/2024	£12,609.88
Less Payments pending	£50.00
Plus receipts Received (if after Bank date)	£5,607.50
Less Money held as reserves	£10,905.16
Available Balance	£7,262.22

Signed: Cllr Jason Carvil Date: 30th July 2024