

Exbourne with Jacobstowe Parish Council.

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Draft: Minutes of the Parish Council meeting held on Tuesday 24th September 2024 at 7.30pm in Exbourne Village Hall.

Cllrs Present: Jason Carvil (Chair), Peter Steer, Brian Cobb, Dave Stuart & Ulrik Lawson.
In the absence of the Clerk Cllrs took notes of the meeting.

BUSINESS TRANSACTED.

1.9.24: Welcome & Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

The public are invited to speak on issues on this Agenda, or other matters which the council has some control over. Any items raised will not be discussed but maybe added to the next Agenda. The following items were raised:

- an objection to planning application listed in 7.9.24 a) i) Cllrs noted comments.
- query if the Council has a tree policy – Cllrs responded that they did not.
- query if Council could request no white lines within the village to DCC.

2.9.24: Chair to formally open the meeting.

3.9.24 Apologies for absence: to consider apologies received (with reasons) (Chair).

Apologies were received from Cllrs Page & Blakeman (personal reasons).

Cllr Steer proposed that apologies from Cllrs Page & Blakeman (personal reasons) be approved, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2024/056)

The Clerks' apologies were noted due to ill health.

4.9.24: Declarations of Interest (Chair).

No interests were declared at this time.

5.9.24: Cllrs to consider approval of Minutes of meeting held 3rd September 2024. (Chair).

Cllr Steer proposed that the Minutes of the meeting held on 3rd September 2024 be signed as a true and accurate record, seconded Cllr Stuart. All in Favour – Motion Carried. (RR2024/057)

6.9.24: To receive reports from County Cllr. McInnes & Borough Cllrs Casbolt & Watts.

Cllr McInnes was present and Cllrs raised the following points:

- Potholes from Jacobstowe to Lamberton Cross – to be looked into.
- Query regarding WDBC communications to parishioners.
- Issue with main road bend.
- Road sign cleaning.

7.9.24 Planning:

a) New Applications: NB: dates given are consultation deadlines (Chair)

- 2883/24/ARC Application for approval of details reserved by condition 3 (Landscape Plan) to planning consent 0332/21/FUL at Land at Ss 599 022, Exbourne.**

Cllrs discussed the application and Cllr Steer proposed that the Council Object to application 2883/24/ARC as this is not in keeping with the original plans, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2024/058)

- 2976/24/TCA Proposal: T1: Hazel - reduce crown on the south side by 4 metres back to fence line to enable more light to veg beds below. T2: Sycamore - reduce crown the south side by 4 metres to fence line to enable more light to summer house below. T3: Thuja - reduce in height by approximately 3 metres to enable more light to garden shrubs below. At Willhay Cottage Duck Lane Exbourne EX20 3RX – 10th October 2024**

Cllrs discussed the application and agreed not to submit a comment on this application.

b) Planning Appeal: (Chair)

Application Ref: **0248/24/FUL** Appeal Ref: **APP/Q1153/W/24/3344741**

Appellant Name: Mr Adam Thompson

Site Address: Higher Narracott, Exbourne, EX20 3QX

“I am writing to let you know that an appeal has been made to the Secretary of State in respect of the above site. The appeal follows the **Refusal of Planning Permission** by this Council. **The appeal will be determined by Written Representation.**

The procedure to be followed is set out in Part 2 of The Town and Country Planning (Appeals) (Written Representations Procedure) (England) Regulations 2009, as amended.

The appeal documents are available for inspection at the relevant address above or on the Council’s website.

Any comments made at the application stage will be forwarded to the Planning Inspectorate. Should you wish to make representations, or modify/withdraw your previous Representation, you can do so on the Appeals Casework Portal at

<https://acp.planninginspectorate.gov.uk>.

If you do not have access to the internet, you can send your comments to the Planning Inspectorate at Temple Quay House, 2 The Square, Bristol, BS1 6PN, quoting the appeal reference.

From 1 April 2024 comments from interested parties will only be accepted through the Appeals Casework Portal. The Planning Inspectorate will no longer accept interested party comments by email. All representation must be received by 21 October 2024.

The Planning Inspectorate will not acknowledge representations, however they will ensure the letters received by the deadline are passed on to the Inspector dealing with the appeal. Please be advised that any representations received after the deadline will not normally be seen by the Inspector and will be returned. I must point out that your views will be disclosed to both parties. A copy of the booklet provided by the Planning Inspectorate, ‘Guide to taking part in planning appeals’ is available free of charge here:

<https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal>. When made, the decision will be published on the Appeals Casework Portal.

Cllrs discussed the application and [Cllr Cobb proposed that the Council object as this appears to be new development with out suitable justification, seconded Cllr Stuart. All in Favour – Motion Carried. \(RR2024/059\)](#)

8.9.24: Current & New Business.

a) To review and approve the following Policies: (Chair/Clerk)

i. [EJPC 016 Training Policy V1.0](#)

ii. [EJPC 022 Grants Policy V1.0.](#)

[Cllr Stuart proposed that the Council approve EJPC 016 Training Policy V1.0 and EJPC 022 Grants Policy V1.0 with out amendment, seconded Cllr Carvil. All in Favour – Motion Carried. \(RR2024/060\)](#)

b) To consider membership of Neighbourhood Plan Group following resignations and to discuss final arrangements for public meeting to be held on Friday 11th October 2-4pm and 7-9pm (Chair)

Cllrs Blakeman, Page and Carvil to consider joining group.

c) To discuss renewal of public defibrillator outside the Burrow (Chair)

Cllrs agreed to defer until further information is available.

d) Proxy Vote for DALC AGM 2nd October 2024. (Chair/Clerk)

Cllrs to discuss voting for the AGM and delegating a proxy vote to the Chair of the AGM. [The Agenda Pack is available via this link.](#)

We will have a live stream of the AGM proceedings should you wish to watch remotely. However, you will not be able to speak and vote through this option. Cllrs can register to watch remotely:

<https://us02web.zoom.us/join/ztUkceytpzsiGdKoI6onWlm2CQFHdvsNbhlQ> If you are unable to attend the AGM and wish to record your councils apologies, or if you have any other queries regarding the event, please email enquiries@devonalc.org.uk.
Cllr Carvil proposed that the Clerk vote on behalf of the Council, seconded Cllr Cobb. All in Favour – Motion Carried. (RR2024/061)

- e) **Update on Holebrook Lane works (Chair/Clerk)**
Awaiting update from Highways, Clerk to monitor.

9.9.24: To approve the Financial Schedule as presented at the meeting (Clerk).

Deferred in the absence of the Clerk.

10.9.24 Reports & future agendas items: not for debate or decision making.

- a) Clerk: Reminder of Cleaning of war memorial 28th September at 10am.
- b) Clerk: Reminder that any items for inclusion in the first Draft of the 2025-2026 Budget need to be with the Clerk by the 1st of November.
- c) Clerk: Advanced notice 80th VE anniversary – 8th May 2025

11.9.24: Confirmation of the next Council meeting: any changes will be posted on the Website.

The next meeting will be on Tuesday 29th October 2024 at 7pm at Jacobstowe Church.
Parishioners are invited to contact Cllrs to put forward items for discussion.

12.9.24: Confidential matters (PART II) Public Bodies (Admission to Meetings) Act 1960 s1 (2)

- a) Resolution required to move the Council into Part II.
Cllrs agreed not to move to part II and to defer the remaining items to the next meeting.
- b) To receive any quotes in relation to Assets works. *Commercially sensitive information.*
- c) Reminder to Cllrs relating to upcoming Staff Appraisal and discussion on employment matters (*Employment information*).
- d) The Chair to return the meeting to public session to hear resolutions.

There being no further business the Chair closed the meeting.

Signed: _____ Date: _____