

Exbourne with Jacobstowe Parish Council.

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Draft: Minutes of the Annual Parish Council meeting held on Tuesday 27th May 2025 at 7.30pm in Exbourne Village Hall.

Cllrs Present: Steve Blakeman, Brian Cobb, Dave Stuart, Peter Steer & Ulrik Lawson.

Also in Attendance: Alice Turner (Clerk) and 4 members of the public.

BUSINESS TRANSACTED.

1.05.25: Election of Chair - To include signing of acceptance of office form.

Cllr Blakeman as Vice-Chair called for nominations.

Cllr Blakeman proposed Cllr Stuart as Chair, seconded Cllr Steer. Cllr Stuart declined the nomination and subsequently no vote was taken. (RR25/05/01)

Cllr Lawson proposed Cllr Blakeman as Chair, seconded Cllr Cobb. Cllr Blakeman accepted the nomination. All in Favour – Motion Carried. (RR25/05/02)

Cllr Blakeman signed the declaration of acceptance of office of Chair.

2.05.25 Election of Vice-Chair - To include signing of declaration of acceptance of office form.

Cllr Lawson proposed Cllr Stuart as Vice-Chair, seconded Cllr Cobb. Cllr Stuart accepted the nomination. All in Favour – Motion Carried. (RR25/05/03)

Cllr Stuart signed the declaration of acceptance of office of Vice-Chair.

3.05.25: Declarations of Interest (Chair)

Cllr Blakeman declared a disclosable pecuniary interest in Agenda item 7.05.25 f) as the architect.

4.05.25 Apologies for absence: (Chair)

The Council formally noted the resignation of Cllr J. Carvil and thanked him for his time on the Council and his time as Chair last year.

5.05.25: Public Speaking Time (max. 3minutes/person. Session time: 10 minutes).

A member of the public asked why the Minutes of the last meeting were not on the agenda and where the March Minutes were. The Clerk replied that the omission from the agenda was an oversight, she reported that the March Minutes were still pending as the week after the March meeting she was signed off work until mid-May and was still trying to catch up.

6.05.25 Annual Review and approval of: (Chair)

a) Annual Subscription to NALC/DALC £ £236.88 inc. Vat (£206 exc. Vat)

Cllr Blakeman proposed that the Council approve the renewal of the NALC/DALC subscription at a cost of £236.88 including VAT, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/04) *Power: LGA 1972 s.143 (1)(b) Budget: Prof. Fees/Subs*

b) Cllrs membership on external groups

External Groups	Currently Appointed
Northern Links	Cllr Blakeman
Exbourne Playing Fields	Cllr Steer
School Liaison	Cllr Steer
Village Hall Committee	Cllr Steer
Neighbourhood Plan Group	Clerk
DCC Highway's liaison	Clerk

Cllr Blakeman proposed that the Council approve the membership on external groups as discussed, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/05)

c) To confirm membership of H.R. Committee and appointment of lead.

Cllr Cobb proposed that Cllrs Blakeman, Stuart, Steer, Lawson & Cobb form the HR Committee with Cllr Lawson appointed as Lead Member, seconded Cllr Blakeman. All in Favour – Motion Carried. (RR25/05/06)

d) To Review & Approve the Council's insurance £919.74.

Cllr Blakeman proposed that the Council approve the renewal of the Council's Insurance at a cost of £919.74 with Gallagher Insurance, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/07) *Power to spend: LGA 1972 s.111 Budget: Admin/Insurance.*

7.05.25 Current & New Business:

a) To receive report on 80th VE anniversary event and any related expenses (Cllr Steer).

Cllr Steer gave a verbal report on the event and asked the Council for a £100 donation towards the cost of the Toilets for the event. Cllrs and public expressed their thanks for the event and commented that it had been successful.

Cllr Blakeman proposed that the Council make a £100 donation to the Playing Field Committee towards the cost of the Toilets for the VE Day event, seconded Cllr Stuart. All in Favour – Motion Carried. (RR25/05/08) *Power to spend: LGA 1972 s.137 Budget: Grants EMR*

b) New Planning Application: 1385/25/FUL Erection of Agricultural storage building together with landscaping at Beckamoor Barn, Jacobstowe, EX20 3RH – Consultation deadline 25/06/2025.

Cllrs discussed the application. Cllr Steer proposed that the Council Support Application 1385/25/FUL, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/09)

c) New Planning Application: 1488/25/PDM Application to determine if prior approval is required for a proposed change of use of agricultural buildings/barns to 1No dwellinghouse (class C3) & for associated development (Class Q (a+b)) at Barn at Mucksey Lane, Exbourne – Consultation deadline 17/06/2025

Cllrs discussed the application and agreed to make no comments.

d) New Planning Application: 1393/25/HHO Householder application for internal alterations, rear extension & construction of garage as extension to existing workshop at Redlands, Exbourne, EX20 3RD – Consultation deadline 19/06/2025.

Cllrs discussed the application. Cllr Blakeman proposed that the Council Support application 1393/25/HHO, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/10)

e) New Planning Application: 1173/25/HHO Householder application for demolition & rebuild of first floor walls & roof to the side two storey element of the main dwelling at 1 Fore Street, Exbourne, EX20 3RU – Consultation deadline 29/05/2025.

Cllrs discussed the application at length and Cllr Blakeman proposed that the Council Support application 1173/25/HHO, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/11)

f) New Planning Application: 1159/25/HHO Householder application for construction of car port at Glebe House Cottage, Exbourne, EX20 3RD – Consultation deadline 29/05/2025.

Cllr Blakeman left the room due to a declared Pecuniary Interest and Cllr Stuart took the Chair for this item. Cllrs discussed the application and Cllr Lawson proposed that the Council Support application 1159/25/HHO, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/12) Cllr Blakeman returned to the room and retook the Chair.

g) New Planning Application: 1383/25/FUL Siting of static caravan for temporary farm managers accommodation at Willow Chip Farm, Exbourne, EX20 3QU – Being Consulted as a neighbouring Parish – deadline 16/06/2025.

Cllrs discussed the application and agreed to make no comments on the application.

h) Planning Appeal: APP/Q1153/W/25/3365242 relating to “Proposed detached dwelling, garage and parking Land At Ss 603 021, Holebrook Lane, Exbourne” - deadline 12th June 2025 more information can be found using this link or by contacting the Clerk.

Cllrs discussed and agreed to submit no additional comments on this matter.

8.05.25: To approve financial schedule of payments as presented at the meeting. (Clerk).

The Clerk presented PM26/003 for £175 to Colin Jones Design for annual website hosting.

Cllr Blakeman proposed that the Council approve PM26/003 for £175 to Colin Jones Design for annual website hosting, seconded Cllr Cobb. All in Favour – Motion Carried. (RR25/05/13) Power to spend: LGA 1972 s.111 Budget: Staff Costs/Office Exp.

9.05.25 Clerks & Cllrs Reports & items for future agendas: (Chair)

This is not an opportunity for debate or decisions other than items on the agenda.

- Cllr Stuart reported that the Speedwatch has 5 volunteers who will be taking online training, so the scheme is moving forward.
- Cllr Cobb asked for the fence at Little Ellacroft Meadow to be added to a future agenda.

10.05.25: Confirmation of the next meeting: (Chair) Changes will be posted on the Website.

The next meeting will be on Tuesday 24th June 2025 at 7pm at Exbourne Village Hall.

Parishioners are invited to contact Cllrs to put forward items for discussion no later than 13/06/25.

There being no further business the Chair closed the meeting at 8.17pm.

Signed: _____ Date: _____